



State of New Hampshire
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
DIVISION OF LICENSING AND BOARD ADMINISTRATION
Board of Registration of Funeral Directors & Embalmers
7 Eagle Square, Concord, NH 03301-2412
Phone: 603-271-2152

APPLICATION PROCESS FOR LICENSING AS AN EMBALMER

- YES I have completed and attached the NH Board of Registration of Funeral Directors and Embalmers Application for Embalmer License. (Note: You must answer ALL questions, and sign, and date the form.)

- YES I have requested a certified copy of my official transcripts from any post secondary institution attended be sent to the NH Board of Registration of Funeral Directors and Embalmers.

- YES I have requested a certified copy of my official transcripts from any mortuary school attended be sent to the NH Board of Registration of Funeral Directors and Embalmers.

- YES I have requested a certified copy of the Conference of Funeral Services Examining Boards certification form with a raised seal be sent to the NH Board of Registration of Funeral Directors and Embalmers.

- YES I have requested that verification of my licensure in the State of _____ be sent to the NH Board of Registration of Funeral Directors and Embalmers.

- YES I have attached a certified copy of my birth certificate with raised seal.

- YES I have attached a check or money order for the license fee of \$110 payable to: **Treasurer, State of New Hampshire.**

- YES I have completed and attached the NH Department of Safety Criminal Record Release Authorization Form along with a check or money order in the amount of \$25 payable to: **State of NH – Criminal Records.**

<u>Print Name:</u>	<u>Signature:</u>	<u>Date:</u>

APPLICATION FOR EMBALMER

(Please Print or Type)

Name: _____
(Last) (First) (Middle) (Maiden)

Alias: _____
(Last) (First) (Middle) (Maiden)

Physical Address: _____
(Street Number) (City) (County) (State) (Zip)

Mailing Address: _____
(Street Number) (City) (County) (State) (Zip)

E-Mail Address: _____ Telephone #: _____

Date of Birth: _____ Place of Birth: _____

Date of Naturalization: _____ Place of Naturalization: _____

Education

Name of High School Attended: _____

Address: _____ Graduation Date: _____

Name of College Attended: _____

Address: _____ Graduation Date: _____

Type of Diploma/Degree: Diploma () Associate Degree () Baccalaureate () Master's ()

Name of Mortuary School Attended: _____

Address: _____ Graduation Date: _____

Type of Diploma/Degree: Diploma () Associate Degree () Baccalaureate () Master's ()

Licensure *(List All States Licensed)*

Original License: _____
(State) (Year Issued) (License No.)

Current License: _____
(State) (Expiration Date) (License No.)

_____ Notary Public [SEAL]

Affidavit of Apprenticeship (*Apprentice Sponsor*)

STATE OF NEW HAMPSHIRE County of _____ ss.

I, _____ being duly sworn, do hereby certify: First, that I am a funeral director and/or embalmer located at _____ and that I am actively engaged in embalming in New Hampshire; second, that _____ has been engaged in embalming as an apprentice under my instruction and supervision at least 12 months from _____ to _____ and third, that said apprentice has embalmed or actively assisted at the embalming of not less than 50 dead human bodies under my direction and supervision. License Number _____

(Signature of Sponsor)

Sworn to before me this ____ day of _____, 2_____

Notary Public [SEAL]

Affidavit of NH Licensed Funeral Director or Embalmer

STATE OF NEW HAMPSHIRE County of _____ ss.

I, _____, of _____ being duly sworn do hereby certify: First, that I am acquainted with the applicant and have known him/her for _____ years; Second, that I hold license number _____ to practice funeral directing and/or embalming in the State of New Hampshire ; and third, that I know the applicant personally to be of good professional character and in good professional standing.

(Signature)

Sworn to before me this ____ day of _____, 2_____

Notary Public [SEAL]

Affidavit of NH Licensed Funeral Director or Embalmer – Other than Employer

STATE OF NEW HAMPSHIRE County of _____ ss.

I, _____, of _____ being duly sworn do hereby certify: First, that I am acquainted with the applicant and have known him/her for _____ years; Second, that I hold license number _____ to practice funeral directing and/or embalming in the State of New Hampshire; and third, that I know the applicant personally to be of good professional character and in good professional standing.

(Signature)

Sworn to before me this ____ day of _____, 2_____

Notary Public [SEAL]

Applicant

Have you ever:

- a. Had any disciplinary action against a license such as denied, reprimanded, suspended, revoked or probated, or surrendered, educational or practice stipulations, or fines, or a current pending investigation regarding your funeral directing and/or embalming practice? *Yes () No ()
- b. Previously or currently been impaired by or diverted any chemical substance? *Yes () No ()
- c. Been convicted of a felony or criminal act involving moral turpitude, not including traffic offenses? *Yes () No ()
- d. Are you mentally or physically competent to practice funeral directing and/or embalming? Yes () *No ()

***Note: Please attach a letter of explanation.**

UNDER PENALTY OF PERJURY, I state the information provided is accurate to the best of my knowledge and belief. I understand knowingly providing false information may be grounds for denial, reprimand, suspension, revocation of a license (RSA 325:32) and may be grounds for conviction of a misdemeanor (RSA 641:3).

Signature: _____ Date: _____