

MINUTES

STATE OF NEW HAMPSHIRE BOARD OF REGISTRATION OF FUNERAL DIRECTORS AND EMBALMERS

The regular meeting of the State Board of Registration of Funeral Directors and Embalmers was called to order on June 10, 2020 at 3:45 pm electronically via Zoom. Members present include Timothy P. Kenney (Chairman), Susan J. Hopkins, Eric P. Rochette, Vincent A. Baiocchetti III and Daniel B. Stockbridge.

On a motion made by Timothy P. Kenney and seconded by Eric P. Rochette the board approved the regular meeting minutes of May 13, 2020.

Motion to commence non-public session:

At 3:52 pm, on a motion made by Timothy P. Kenney seconded by Eric P. Rochette and by a unanimous roll call vote the board voted to enter non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 325:33, I, RSA 325:34, VI, and the board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by unanimous poll vote of all members present and included all members listed above.

Motion to return to public session:

At 5:17 pm, on a motion made by Timothy P. Kenney seconded by Daniel B. Stockbridge the board voted to return to public session and withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective is not subject to public disclosure pursuant to RSA 325:33, I, RSA 325:34, VI.

Actions authorized during non-public session: On a motion made by Timothy P. Kenney seconded by Susan J. Hopkins and vote was unanimous.

I. WRITTEN EXAMINATION:

GRAVELINE SR., Gary A. (J. Verne Wood Funeral Home)

II. REQUEST FOR WRITTEN EXAMINATION:

HAYNES, Andrew O. (Brookside Chapel & Funeral Home)

III. EMBALMER APPLICATION(S):

SPIRITOS, Aaron J. (Phaneuf Funeral Homes & Crematorium)

IV. REQUESTS FOR APPRENTICESHIP EXTENSION:

JUDGE, Nicole E. (Jellison Funeral Home)

V. FUNERAL HOME & CREMATORY INSPECTIONS:

Passed – 603Cremations.com (Laconia) completed 06/09/20 by Vincent A. Baiocchetti III

Passed – Wilkinson-Beane Simoneau-Paquette Funeral Home (Laconia) completed 06/09/20 by Vincent A. Baiocchetti III

VI. CORRESPONDENCE:

On a motion made by Daniel B. Stockbridge seconded by Susan J. Hopkins the board voted to table discussion of a letter from J. Normand Paquette Jr. regarding the continuing education requirement for home study/online programs as specified in administrative rule Frl 403.04 (c).

The Board discussed a letter from Yusen Li, Atlas Memorial Inc. regarding the acquisition of Tasker Funeral Home and Garrison City Crematory in Dover, NH.

On a motion made by Vincent A. Baiocchetti III seconded by Timothy P. Kenney the board voted to not take a position on the recommendation for re-opening funeral homes made by the New Hampshire Funeral Directors Association to the Governor’s Economic Re-Opening Taskforce.

VII. CONTINUING EDUCATION APPROVED:

The Board denied credit for International Order of the Golden Rule webinar entitled “Shift Happens: Leading Your Way into a New Future” to be held July 28 – August 6, 2020.

July 28, 2020

- What’s Ahead – A Look at What COVID-19 Means for Your Funeral Home 2 hours

July 30, 2020

- How to Harness New Technologies Well 1 hour
- Pivot and Prevail: How to Craft and Share a Message When Margins Are Tight, Funerals Aren’t Valued, and Social Distancing is the Norm 1 hour

August 4, 2020

- Lessons Learned from COVID-19: Funeral Directors in Pandemic Hot Spots 1 hour
- A 3D Approach to Shifting Your Perspective on Wellness and Wellbeing 1 hour

August 6, 2020

- Serving Families through Delayed Grief: Practical Ideas for Memorial Services, Outreach, and More in a Post-Pandemic World 1 hour
- Ideas Exchange: Leading Your Way into a New Future 1 hour

National Funeral Directors Association for 2020 Leadership Conference (6.5 hours) to be

held August 2-5, 2020 in Charleston, SC.

- Breakout by Office 2 hours
- Associations: A Plan for Recovery Part 1 1.5 hours
- Why I Walked 444 Miles to Make a Memory 1 hour
- Associations: A Plan for Recovery Part 2 1 hour
- Finding Success in an Age of Uncertainty 1 hour

On a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III the board adjourned at 5:19 pm.

Minutes respectfully submitted by Susan M. Russell, Board Administrator.