

## MINUTES

### STATE OF NEW HAMPSHIRE BOARD OF REGISTRATION OF FUNERAL DIRECTORS AND EMBALMERS

The regular meeting of the State Board of Registration of Funeral Directors and Embalmers was called to order on December 9, 2020 at 3:31 pm electronically via Zoom. Members present include Susan J. Hopkins (Acting Chairman), Vincent A. Baiocchetti III and Daniel B. Stockbridge. Timothy P. Kenney and Eric P. Rochette were absent.

On a motion made by Vincent A. Baiocchetti III and seconded by Daniel B. Stockbridge the board approved the regular meeting minutes of November 4, 2020.

The following individual(s) met, via Zoom, with the board to discuss their application for licensure.

- Arianna K. Cassidy and her sponsor Adam W. Smith (Ricker Funeral Home, Woodsville).

#### Motion to commence non-public session:

At 3:59 pm, on a motion made by Susan J. Hopkins seconded by Vincent A. Baiocchetti III and by a unanimous roll call vote the board voted to enter non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 325:33, I, RSA 325:34, VI, and the board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by unanimous poll vote of all members present and included all members listed above.

#### Motion to return to public session:

At 5:04 pm, on a motion made by Susan J. Hopkins seconded by Susan J. Hopkins the board voted to return to public session and withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective is not subject to public disclosure pursuant to RSA 325:33, I, RSA 325:34, VI.

Actions authorized during non-public session: On a motion made by Timothy P. Kenney seconded by Susan J. Hopkins and vote was unanimous.

#### I. WRITTEN EXAMINATION(S):

CARNEVALE SR., Lawrence A. (Brewitt Funeral Home)

II. APPRENTICE EMBALMER APPLICATION(S):

CASSIDY, Arianna K. (Ricker Funeral Home, Woodsville)

III. REQUESTS FOR APPRENTICESHIP EXTENSION:

BUCKLIN, Randi A. (Petit-Roan Funeral Home)

BERGERON, Roland J. (DiLuzio Foley and Fletcher Funeral Homes)

PRESTON, Hollie M. (Bennett Funeral Home) – Reapply for licensure.

IV. APPRENTICESHIP SPONSOR CHANGES:

BEAUCHESNE, Cameron R. (add co-sponsor Eric P. Rochette)

V. FUNERAL HOME & CREMATORY INSPECTIONS:

Tabled - Bailey Funeral Home (Lancaster) completed 09/28/20 by Timothy P. Kenney

Passed - William F. Smart Sr. Memorial Home (Tilton) completed 11/30/20 by Vinnie Baiocchetti

Passed – Merrimack Valley Crematory LLC (Exeter) completed 12/9/20 by Daniel B. Stockbridge

VI. CONTINUING EDUCATION APPROVED:

WebCE for an online course entitled “Modern Funeral Home Management” (3 hours).

Continuing education credit was tabled pending additional information for EliteCME Learning online courses.

- OSHA and CDC Compliance for the Funeral Profession 1 hour
- Aftercare 1 hour
- Training New Embalmers 1 hour
- Talking with Children About Death 1 hour

Cremation Association of North America for an online program entitled “Crematory Operations Certification Program” (8 hours).

Cremation Association of North America for a program entitled “Crematory Operations Certification Program” (8 hours) to be held as follows.

- August 11, 2021 in Seattle, WA
- October 7, 2021 in Albany, NY

Cremation Association of North America for an online program entitled “Cremation Arrangement Conference Best Practices” (2 hours).

Cremation Association of North America for an online program entitled “Phone Shoppers: Your Best First Impression” (1 hour).

Cremation Association of North America for an online program entitled “Cremation & the Environment” (2 hours).

Continuing education credit was denied for the International Cemetery, Cremation and Funeral Association program entitled “Virtual DEAD Talks: Back to Basics” to be held January 11-15, 2021.

Massachusetts Funeral Directors Association for the following home study courses.

- Supporting Survivors of Suicide Loss: A Guide for Funeral Directors 2 hours
- Caring for Families & Caring for Yourself 2 hours
- Grieving Alone & Together – Responding to the Loss of a Loved One During the COVID-19 Pandemic 2 hours
- Youth & Funerals 1 hour
- OSHA Training for Funeral Professionals 1 hour

Aaron Spiritos for the B&L Cremation Systems, Inc. training entitled “Crematory Operator” (8 hours) held October 6, 2020 in Manchester, NH.

On a motion made by Susan J. Hopkins seconded by Vincent A. Baiocchetti III the board adjourned at 5:06 pm.

Minutes respectfully submitted by Susan M. Russell, Board Administrator.