

MINUTES

STATE OF NEW HAMPSHIRE BOARD OF REGISTRATION OF FUNERAL DIRECTORS AND EMBALMERS

The regular meeting of the State Board of Registration of Funeral Directors and Embalmers was called to order on January 13, 2021 at 3:37 pm electronically via Zoom. Members present include Timothy P. Kenney (Chairman), Susan J. Hopkins, Vincent A. Baiocchetti III and Daniel B. Stockbridge. Eric P. Rochette was absent.

On a motion made by Vincent A. Baiocchetti III and seconded by Susan J. Hopkins the board approved the regular meeting minutes of December 9, 2020.

The following individual(s) met, via Zoom, with the board to discuss their application for licensure.

- Hollie M. Preston and her sponsor Megan Fecteau (Bennett Funeral Home).

Motion to commence non-public session:

At 4:12 pm, on a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III and by a unanimous roll call vote the board voted to enter non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 325:33, I, RSA 325:34, VI, and the board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by unanimous poll vote of all members present and included all members listed above.

Motion to return to public session:

At 5:12 pm, on a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III the board voted to return to public session and withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective is not subject to public disclosure pursuant to RSA 325:33, I, RSA 325:34, VI.

Actions authorized during non-public session: On a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III the board voted to table the embalmer apprentice application of Hollie M. Preston. On a motion made by Timothy P. Kenney and seconded by Vincent A. Baiocchetti III the board voted unanimously to approve all other items.

I. APPRENTICE EMBALMER APPLICATION(S):

PRESTON, Hollie M. (Bennett Funeral Home) - Tabled

II. APPRENTICESHIP SPONSOR CHANGES:

HALE, Jennifer A. (add co-sponsor Miguel J. Brewitt)

WHEELER, Melissa (sponsored by Roger Gosselin - Cremation Society of NH)

III. FUNERAL HOME & CREMATORY INSPECTIONS:

The board discussed a letter from Melissa A. Gould regarding the sale of Ricker Funeral Home, Woodsville to Adam W. Smith (#987) as of December 31, 2020. An inspection will be scheduled.

The board discussed the Portsmouth Herald article announcing the acquisition of Grondin Funeral Home, Rochester by Tasker Funeral Home, Dover. An inspection will be scheduled.

The board discussed a letter from John J. Brewitt Jr. announcing Brewitt Funeral Service and Brewitt Crematory change of ownership to Miguel and John J. Brewitt Jr. as of November 30, 2020. Inspections will be scheduled.

Tabled - Bailey Funeral Home (Lancaster) completed 09/28/20 by Timothy P. Kenney

Tabled – Waters Funeral Home (Concord) completed 11/10/20 by Susan J. Hopkins

IV. CORRESPONDENCE:

On a motion made by Vincent A. Baiocchetti III and seconded by Daniel B. Stockbridge the board voted unanimously to enter the rulemaking process with proposed Administrative Rules - Frl 301.01, Frl 302.01, Frl 403.04, Frl 603.01, Frl 801.03, Frl 801.05, Frl 801.06.

V. CONTINUING EDUCATION APPROVED:

Continuing education credit was tabled pending additional information for EliteCME Learning online courses.

- OSHA and CDC Compliance for the Funeral Profession 1 hour
- Aftercare 1 hour
- Training New Embalmers 1 hour
- Talking with Children About Death 1 hour

The National Funeral Directors Association for the Cremation Certification Program (7 hours) available throughout 2021.

The National Funeral Directors Association for the Certified Preplanning Consultant –

Correspondence Option (15 hours) available throughout 2021.

National Funeral Directors Association for the Arranger Training Program (8 hours) available throughout 2021.

National Funeral Directors Association for a webinar entitled “Avoiding Cremation Litigation: Don’t Let Your Profits Go Up the Stack” (1 hour) to be held February 18, 2021.

National Funeral Directors Association for the Online Cremation Certification Program (6 hours) available throughout 2021.

National Funeral Directors Association for a webinar entitled “Advanced Embalming Techniques in Infants, Stillbirths and the Unborn” (1 hour) to be held March 11, 2021.

Education Workers Group (funeralcontinuingeducation.com) for the following web-based courses from 1/1/2020 – 6/30/2021.

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| • Upselling Without Upsetting the Client | 1 hour |
| • Understanding Hospice and Palliative Care | 1 hour |
| • Modern Funeral Customs | 1 hour |
| • Limiting Exposure to HIV / AIDS | 2 hours |
| • Complying with the FTC Funeral Rule | 2 hours |
| • Funeral Products and the Environment | 2 hours |
| • OSHA Compliance for Funeral Homes | 2 hours |
| • Helping Parents Cope with Unexpected Death | 1 hour |
| • Ethics, Attitude and Customer Service | 3 hours |
| • When Children Die: Guidance for the Final Arrangements | 1 hour |
| • Helping Parents Help Children Cope with Death | 1 hour |
| • Burial with Military Honors – Best Practices | 3 hours |
| • Funerary Ethics and Best Practices | 2 hours |
| • Perinatal Bereavement and Memorialization | 2 hours |
| • The Sociology of Death | 2 hours |
| • Restorative Art and Modern Techniques | 3 hours |
| • Funeral Home and Heroin Overdose Training | Denied |

Selected Independent Funeral Homes for a program entitled “2021 NextGen Seminar” (6 hours) to be held January 31 – February 2, 2021 in Naples, Florida.

Kates-Boylston for the Funeral Future program (3 hours) to be held March 26, 2021 in Philadelphia, PA.

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| • Demographics, Preneed and What It Means for You | 1 hour |
| • Adapting as a Result of a Pandemic | Denied |
| • Everything Is on the Line | Denied |

- A Return to Tradition 1 hour
- What Happens When Families Get What they Want? 1 hour
- Q&A with Our Speakers Denied

Wilbert Funeral Services for a webinar entitled “Restricted Cervical Injection” (1 hour) to be held February 4, 2021.

Wilbert Funeral Services for a webinar entitled “Survival Skills During and Post Pandemic” (1 hour) to be held January 21, 2021.

On a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III the board adjourned at 5:13 pm.

Minutes respectfully submitted by Susan M. Russell, Board Administrator.