

MINUTES

STATE OF NEW HAMPSHIRE BOARD OF REGISTRATION OF FUNERAL DIRECTORS AND EMBALMERS

The regular meeting of the State Board of Registration of Funeral Directors and Embalmers was called to order on May 12, 2021 at 3:33 pm electronically via Zoom. Members present include Timothy P. Kenney (Chairman), Susan J. Hopkins, Eric P. Rochette, Vincent A. Baiocchetti III and Daniel B. Stockbridge.

On a motion made by Timothy P. Kenney and seconded by Vincent A. Baiocchetti III the board approved the regular meeting minutes of April 14, 2021.

The following individual(s) met, via Zoom, with the board to discuss their application for licensure.

- Jacob D. Kresco and his sponsor Sayr L. Rivera (Bennett Funeral Home).
- Robert C. Dewhirst (Goundrey & Dewhirst Funeral Home).

Motion to commence non-public session:

At 4:41 pm, on a motion made by Timothy P. Kenney seconded by Vincent A. Baiocchetti III and by a unanimous roll call vote the board voted to enter non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 325:33, I, RSA 325:34, VI, and the board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by unanimous poll vote of all members present and included all members listed above.

Motion to return to public session:

At 5:30 pm, on a motion made by Timothy P. Kenney seconded by Susan J. Hopkins the board voted to return to public session and withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective is not subject to public disclosure pursuant to RSA 325:33, I, RSA 325:34, VI.

Actions authorized during non-public session: On a motion made by Timothy P. Kenney seconded by Daniel B. Stockbridge and vote was unanimous.

I. APPRENTICE EMBALMER APPLICATION(S):

KRESCO, Jacob D. (Bennett Funeral Home)

CARDILLO, Aerial (Phaneuf Funeral Homes & Crematorium) – On a motion made by Vincent A. Baiocchetti III seconded by Eric P. Rochette the application was tabled pending receipt of a completed application.

II. EMBALMER APPLICATION(S):

DEWHIRST, Robert C. (Goundrey & Dewhirst Funeral Home)

III. REQUESTS FOR APPRENTICESHIP EXTENSION:

JUDGE, Nicole E. (Jellison Funeral Home)

IV. APPRENTICESHIP SPONSOR CHANGES:

GODFREY, Jacob P. (add co-sponsor Robert S. Carrier) - Tabled

COYLE, Brittanie Melissa (add co-sponsor Chelsea Graves)

V. FUNERAL HOME & CREMATORY INSPECTIONS:

Passed - Thibault-Neun Funeral Home (Franklin) completed 5/5/21 by Vinnie Baiocchetti

Passed - Paquette-Neun Funeral Home (Northfield) completed 5/5/21 by Vinnie Baiocchetti

VI. ADMINISTRATIVE RULES

The Board met with Thomas Broderick, Legal Counsel for OPLC to review the comments received at the public hearing held on March 10, 2021. On a motion made by Timothy P. Kenney seconded by Susan J. Hopkins the remaining board members defeated the motion to retain Frl 302.01(a)(7) in the initial proposal.

On a motion made by Daniel B. Stockbridge seconded by Vincent A. Baiocchetti III and affirmed by Eric P. Rochette the motion passed to remove Frl 302.01(a)(7) from the initial proposal. Timothy P. Kenney and Susan J. Hopkins voted to defeat the motion.

VII. CONTINUING EDUCATION APPROVED:

Graystone Associates for a program entitled “QuickStart” (7 hours) to be held February 9-10, 2021 in Manchester, NH.

Graystone Associates for a program entitled “Funeral Director Review” (7 hours) to be held February 11, 2021 in Manchester, NH.

WebCE for an online course entitled “Funeral Operations During a Pandemic” (3 hours) – Tabled pending additional information.

Kates-Boylston for the Technology Think Tank (4 hours) to be held September 9, 2021 in Providence, RI.

- The Power of Yelp, Google and Digital 1 hour
- Why Facebook Works for Funeral Homes 1 hour
- Video: The Easy Way to Tell Your Story 1 hour
- Cemetery Mapping Denied
- The Digital Customer Journey 1 hour
- Closing Remarks and Q&A with Our Speakers (Denied) Denied

Kates-Boylston for the Cremation Innovators Summit (5 hours) to be held September 10, 2021 in Providence, RI.

- Promoting Value to Cremation Families 1 hour
- Lifting the Veil 1 hour
- Celebrants and Cremation 1 hour
- Success Spelled with Seven C's 1 hour
- Debunking the Myths of Hydrolysis 1 hour
- Closing Remarks and Q&A with Our Speakers (Denied) Denied

WebCE for the following online programs.

- Bloodborne Pathogens 2 hours
- Communicating Effectively with Seniors 2 hours
- Conflict Resolution for Funeral Directors 3 hours
- Cremation Best Practices 3 hours
- Cremation Prearrangement Conference Best Practices 2 hours
- Death Care Trends That Are Changing Tradition 2 hours
- Ethical Business Practices for Funeral Directors 2 hours
- Final Expense Insurance 3 hours
- Funeral Customs with Military Honors 3 hours
- Funeral Personalization and Family Engagement 3 hours
- High Risk Direct Disposal: Lessons Learned from Ebola Outbreak 1 hour
- Intercultural Burials 5 hours
- Managing Grief: A Guide for the Funeral Professional 5 hours
- Modern Funeral Home Management 3 hours
- OSHA Emergency Action Plans for Funeral Homes 2 hours
- OSHA Practice Standards for Funeral Professionals 4 hours
- OSHA Workplace Rights 2 hours
- Pre-Need Planning 5 hours
- Public Speaking for Funeral Directors 5 hours
- Top Five Things They Didn't Teach in Mortuary School 2 hours
- Understanding Social Security: Case Studied for Funeral Directors 4 hours
- When Disaster Strikes: Mass Fatalities and Community Impact 2 hours

- Working Ethically with Seniors 2 hours

APEX continuing education solutions home study courses for 2021.

- A Brief History of Burial & Preservation Practices 1 hour
- Creating Marketing Ideas for Funeral Homes 1 hour
- Telephone Inquiry Manual for Funeral Homes 2 hours
- Working With Difficult People in Conflict 2 hours
- Funeral Service Ethics 2 hours
- Green Burial 101 2 hours
- The Funeral Director and Organ & Tissue Donation 2 hours
- Funeral Rituals and Mental Health 3 hours
- OSHA Essentials 3 hours
- The FTC Funeral Rule 3 hours
- Infant Embalming Techniques 3 hours
- Restoration of a Tissue Donor 3 hours
- Understanding Grief 3 hours
- After Suicide: How to Support Survivors of the Loss 2 hours
- Are You Stressed? Signs & Solutions 4 hours
- Preneed Planning: What Every Funeral Director Should Know 4 hours

Wilbert Funeral Services for a webinar entitled “Mindset Matters: The Performance Mindset for Funeral Professionals” (1 hour) to be held May 6, 2021.

Wilbert Funeral Services for a webinar entitled “Post Embalming Treatment” (1 hour) to be held May 20, 2021.

Wilbert Funeral Services for a webinar entitled “Grief Work for Children – How Funerals Help Them” (1 hour) to be held June 3, 2021.

Wilbert Funeral Services for a webinar entitled “Good People, Unethical Choices” (1 hour) to be held June 17, 2021.

On a motion made by Timothy P. Kenney seconded by Daniel B. Stockbridge the board adjourned at 5:31 pm.

Minutes respectfully submitted by Susan M. Russell, Board Administrator.