

MINUTES
AUGUST 11, 2021

STATE OF NEW HAMPSHIRE
BOARD OF REGISTRATION OF FUNERAL DIRECTORS AND EMBALMERS

The regular meeting of the State Board of Registration of Funeral Directors and Embalmers was called to order on August 11, 2021 pm at 3:15 pm at 7 Eagle Square, Concord, NH. Members present included: Vincent A. Baiocchetti III (Chairman) (VB), Timothy P. Kenney(TK), Susan J. Hopkins (SH). Not Present: Eric P. Rochette and Daniel B. Stockbridge.

On a motion made by Timothy P. Kenney and seconded by Vincent A. Baiocchetti III the board approved the regular meeting minutes of July 14, 2021.

PUBLIC HEARING:

1. Non-Disciplinary hearing for Ellen Niskala-Hoyt (3:15 p.m.). Ms. Ellen Niskala-Hoyt was present to answer questions regarding the embalming reports submitted. It was generally believed by Ms. Niskala-Hoyt and Board members, that Ms. Niskala-Hoyt's apprenticeship began in 2016. However, reports were dated from 2018. Board members explained to Ms. Niskala-Hoyt the role of the sponsor and how the sponsor could assist.

PUBLIC MEETINGS WITH APPLICANTS

1. Meet with Cody J. Beane (Wilkinson-Beane Funeral Home) to discuss his Embalmer apprentice application (3:45 p.m.). Mr. Beane was present to answer questions. Members of the Board explained the process and administrative rules.
2. Meet with applicant Amanda L. Spiliotis-James (Remick and Gendron Funeral Home) via Zoom to discuss her Embalmer apprentice application (4:00 p.m.). Ms. Spiliotis-James was present to answer questions. Members of the Board explained the process and administrative rules.

LEGISLATIVE UPDATE

Beth Sargent was present from Shaheen Gordon to report on recent legislative activities. Of importance to this group may be SB 101, SB 133 Section 5 which impact businesses. Also to note is that September 13 marks the filing period for any new house legislation.

NHFDA UPDATE

Peter Morin was present and indicated that members can now add CEU's to their profiles.

ADMINISTRATIVE RULES:

Tina Kelly, OPLC, Rules Assistant was present to request conditional approval of: Frl 301.01, Frl 302.01, Frl 403.04, Frl 603.01, Frl 801.03, Frl 801.05, Frl 801.06. On motion of TK and seconded by SH, members of the Board voted unanimously by roll call to conditionally approve the rules as listed above.

Ms. Kelly returned to the meeting after obtaining JLCAR approval to submit the rules mentioned above for adoption. On motion of TK and seconded by SH, members of the Board voted unanimously by roll call to adopt the rules as listed above. Chris Senko indicated that they will be posted on the website and effective on August 12, 2021.

CONTINUING EDUCATION REVIEW:

A. Tim -

International Cemetery, Cremation and Funeral Association is requesting continuing education credit (5 hours) for the Fall Management and Leadership Conference to be held September 14-16, 2021 in Paradise Valley, AZ.

- Keynote – Lead from the Future 1 hour
- Keynote – The Right Way of Death 1 hour
- The Right Way of Death Workshop 1 hour
- The Federal Update for Death care 1 hour
- The Role of Vulnerability and Empathy in Creating Best-in-Class Workplaces 1 hour

Members agreed to accept and file as informational.

3. Eric –

The National Funeral Directors Association is requesting of continuing education credit (5 hours) for the NFDA Business Education Seminar – Ryder Cup Event to be held September 21, 2021 in Brookfield, WI.

- What Now? The Virtual Reality of Funeral Service 1 hour
- How to Build a Funeral Home Marketing Plan 1 hour
- How to Get More Calls in 2022 1 hour
- Growth Strategy + Succession Plan = Your Legacy 1 hour
- Premier, Practical, Price-Conscious: Operating 3 Tiers of Funeral Service Levels 1 hour

Members agreed to table until Eric is available to present.

4. Dan –

Lucien Hayes is requesting of continuing education credit (13 hours) for Vermont CEUs

- Dealing with COVID within Funeral Service 10 hours
- FTC Funeral Rule Compliance 1 hour
- Resolving Family Complaints 1 hour
- Legal Issues in the Arrangement Conference 1 hour

Members agreed to table until Dan is available to present.

5. Board Members –

The New Hampshire Funeral Directors Association is requesting continuing education credit (8 hours) for the NHFDA Annual Meeting on January 15, 2022 in Meredith, NH.

- NHFDA Annual Business Meeting 1 hour
- Cremation Liability Issues 2 hours
- The Importance of Having Proper Paperwork 1 hour
- Evaluating your Third Party Provider 1 hour
- The 4 Ps to Avoid Cremation Litigation 2 hours
- You've been Sued, Now What? 1 hour

On motion by SH and seconded of TK, the members of the Board voted unanimously by roll call to approve the programs as submitted above.

MISCELLANEOUS & OTHER INFORMATION:

- Denver Undertaking Services submitted a letter of notification of business and list of those that may assist with business.
- A request for information regarding Granite State Cremations was submitted to the board.
- Todd Pillsbury has retired from funeral service and is no longer employed by Phaneuf Funeral Homes & Crematorium of July 23, 2021.
- Online certificates do not contain location or sponsor, Board Member feedback?
- Vote on decisions made during Non-Public Session & Seal minutes – members were reminded to assure votes are recorded and minutes are sealed.

ADJOURNMENT

At 5:48 pm, upon motion by SH, and second by TK, the Board voted unanimously by roll call to go out of non-public session and into non meeting session.

At 6:42 pm, upon motion by SH, and second by TK, the Board voted unanimously by roll call to go out of non meeting session and into public session.

Upon motion by SH, second by TK, the Board voted unanimously to seal the non-public minutes and to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may adversely affect the reputation of a person other than a Board member, or render the proposed action ineffective.

At 6:43 pm, on motion made by TK, seconded by VB, the board adjourned.