



State of New Hampshire
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
DIVISION OF LICENSING AND BOARD ADMINISTRATION
Board of Registration of Funeral Directors and Embalmers
7 Eagle Square, Concord, NH 03301-2412
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PUBLIC MINUTES
January 12, 2022

The regular meeting of the State Board of Registration of Funeral Directors and Embalmers was called to order at 3:42 pm at 7 Eagle Square, Concord, NH. Members present included; Vincent A. Baiocchetti III (Chairman), Timothy P. Kenney, Eric P. Rochette, Daniel B. Stockbridge, and Susan J. Hopkins.

On a motion made by Susan J. Hopkins and seconded by Daniel B. Stockbridge, the board approved the regular meeting minutes of December 8, 2021. Timothy P. Kenney abstained.

APPLICANTS:

Chris Laurin (Davis Funeral Home) - Embalmer Apprentice

Mr. Laurin and his sponsor, Robert McIntosh, were present to meet with the Board.

The Board reviewed the 6 month apprenticeship application. Mr. Laurin informed the Board that he has been licensed in Massachusetts since 2020. The Board noted that Mr. Laurin's application did not include a Massachusetts criminal background check as required. On a motion from Vincent A. Baiocchetti, seconded by Susan J. Hopkins, the Board voted to approve the application contingent upon the submission of a Massachusetts criminal background check.

Taylor Gaudet (Phaneuf Funeral Home) - Embalmer Apprentice Interview 4:00 p.m. Ms. Gaudet was not present at the meeting. Board Administrators will notify the applicant of the next scheduled Board meeting.

Carlee Peaslee (Peaslee Funeral Home) – Embalmer Application

The Board reviewed Ms. Peaslee's apprenticeship reports. On a motion from Vincent A. Baiocchetti and seconded by Susan J. Hopkins, the Board voted to approve that Ms. Peaslee had successfully completed the apprentice requirements and eligibility for the practical exam.

CONTINUING EDUCATION:

The National Funeral Directors Association - online webinar to be held on January 20, 2022.

- Law Enforcement Funerals webinar 1 hour

Cremation Association of North America - to be held in various locations on multiple dates in 2022.

- CANA Crematory Operations Certification Program 8 hours
(6 classroom, 2 online)

The National Funeral Directors Association - to be held in various locations on multiple dates in 2022.

- NFDA Cremation Certification Program 7 hours

National Funeral Directors Association is requesting continuing education credit for the following online courses;

- Approaching Trauma Cases with Confidence 3 hours
- Conflict Management for Funeral Directors: Successful Interpersonal Communication Practices 4 hours
- Deathcare Marketing: 25 FAQs 6 hours
- Demonstration of Soft Tissue Repair 4 hours
- Do-It-Yourself Memorials (with a Little Help from the Funeral Director) 2 hours
- Embalming Perspectives and Paradigms Challenged 6 hours
- Embalming Risk Management 4.0 3 hours
- Embalming the Obese Case 3 hours
- Funeral Service Ethics 2 hours
- Marketing a Funeral Home for Long-Term Profitability 3 hours
- Mastering the Art of Funeral Home Etiquette 1 hours
- Offering Funeral Packages in compliance with the FTC Funeral Rule 2 hours
- Professional Ethics in Funeral Service: NFDA's Code of Professional Conduct 1 hours
- Relevance of Restorative Art 3 hours
- RSVP: I'll See You at my Living Funeral 2 hours
- Supporting Pregnancy Loss Families 3 hours
- Ten Tools for Stress Relief 3 hours
- The Funeral: A Chance to Touch, A Chance to Serve, A Chance to Heal 4 hours
- Understanding a Child's Grief: Insights for Funeral Home Owners, Directors, Staff 3 hours
- Understanding and Managing Grief 6 hours
- Understanding the Practice of the FTC Funeral Rule 3 hours
- 2022 OSHA Safety Course 3 hours

National Funeral Directors Association is requesting continuing education credit for the following online courses;

- Leveraging Technology: How To Get More Calls in 2022 1 hour
- Cremation Success Seminar 6 hours
- Arranger Training 8 hours
- Online Cremation Certification Program 6 hours
- Certified Preplanning Consultant Program (self-study option) 15 hours

Cremation Association of North America is requesting continuing education credit for the following online courses;

- Cremation Arrangement Conference Best Practices 2 hours
- Cremation Arrangement Conference Best Practices 1 hour
- Cremation & the Environment 2 hours
- Crematory Operations Certification Program 8 hours

Selected Independent Funeral Homes - to be held January 31 – February 3, 2022 in Miami, Florida.

- 2022 NextGen Seminar 8.5 hours

The National Alliance on Mental Illness New Hampshire - training to be held virtually on February 17, 2022.

- NAMI NH Connect Program Postvention 3 hours

LICENSES ISSUED (INFORMATIONAL):

Jennifer Lincoln – Embalmer
 Michaela Griffin – Funeral Director
 Andrea Travers – Funeral Director

FUNERAL HOME AND CREMATORY INSPECTIONS:

Bernier Funeral Home & Cremation Society Northeast – Reinspection due to sale and new crematory business.

MISCELLANEOUS & OTHER INFORMATION:

The Board reviewed a notification that Austin Perrin is no longer employed at Wilkinson-Bean Funeral Home.

Peter Morin attended the meeting and provided the following updates on behalf of the NHFDA;

- There was a good turnout for the annual meeting in January. Mr. Morin estimated there were 65-70 participants. OPLC Executive Director Lindsey Courtney presented at the meeting.
- HB 1449, the proposed legislation to create a toll booth exemption for vehicle funeral processions to the veteran’s cemetery in Boscawen did not pass, major reason was due to concerns over implementation.
- HB 1320 – Hearing to be scheduled soon.
- NAMI is hosting a free webinar for funeral directors and clergy in February.
- New membership portal is being worked on. The new technology will allow online registrations, renewals and payments. Implementation date TBD.

OPLC Executive Director Lindsey Courtney met with the Board to discuss recent changes to per diem payments. Board members historically received per diem and mileage payments for inspections, administering practical exams and administering written exams. Plc 1003 allows for per diems only for Board meetings. Sole-source contracts and the RFP process for a contracted inspector were discussed. Another option would be for the Board to file rules allowing the inspectors to receive the full payment from the inspections. The process needs to be clear and in compliance with policy. The Board expressed concern with the amount of time it will take to put a policy in place.

NON-PUBLIC SESSION(S):

At 5:23 pm, on a motion by Vincent A. Baiocchetti, seconded by Susan J. Hopkins and by a unanimous roll call vote the board voted to enter non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 325:33, I, RSA 325:34, VI, and the board’s executive and deliberative privileges.

At 5:35 p.m., on motion by Vincent A. Baiocchetti, seconded by Timothy P. Kenney the Board voted to

return to public session and withhold the minutes of the non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective is not subject to public disclosure pursuant to RSA 325:33, I, RSA 325:34, VI.

The meeting adjourned at 5:37 p.m.