



State of New Hampshire

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION DIVISION OF LICENSING AND BOARD ADMINISTRATION

Board of Registration of Funeral Directors and Embalmers

7 Eagle Square, Concord, NH 03301-2412

Phone: 603-271-2152

PUBLIC MINUTES

September 14, 2022

The regular meeting of the State Board of Registration of Funeral Directors and Embalmers was called to order at 3:30 pm at 7 Eagle Square, Concord, NH. Members present included; Vincent A. Baiocchetti III (Chairman), Timothy P. Kenney, Matthew J. Roan and Susan J. Hopkins. Excused: Eric P. Rochette.

On a motion made by Susan J. Hopkins and seconded by Timothy P. Kenney, the Board approved the regular meeting minutes of August 10, 2022 as written.

HEARING(S):

APPLICANTS:

Richard Cooper (Remick and Gendron Funeral Home) – Embalmer

The Board reviewed the embalmer application and discussed the monthly apprenticeship reports and documentation provided with the application.

On a motion from Timothy P. Kenney, seconded by Matthew J. Roan, the Board voted to table the application above until additional information is received.

REVIEW APPRENTICE EXTENSION REQUEST(S):

The following request was approved by the Board on a motion from Timothy P. Kenney and seconded by Susan J. Hopkins. Abstained: Matthew J. Roan.

- Abigail Gourley – 1st extension

The following request was approved by the Board on a motion from Matthew J. Roan and seconded by Timothy P. Kenney, with a reminder that extensions are to be requested 30 days before expiration.

- Amanda Spiliotis-James – 1st extension

APPRENTICESHIP SPONSOR CHANGES:

LICENSES ISSUED:

Jasmine Rice was issued an Apprentice Embalmer license.

Chris Laurin was issued a Funeral Director and Embalmer license.

REVIEW FUNERAL HOME AND CREMATORY INSPECTIONS:

MISCELLANEOUS & OTHER INFORMATION:

Daniel J. Healy notified the Board that James A. Varano is no longer affiliated with Connor-Healy Funeral Home and Cremation Center, effective July 24, 2022.

Michael Martel notified the Board that Dennis and Pamela Couture of Bailey Funeral Home has entered into a partnership with Milestone Funeral Partners of New Hampshire, LLC., effective August 31, 2022.

Lucas Dumont notified the Board that Thomas G. Laberge is now the Funeral Director in charge of Northeast Cremation Service.

CONTINUING EDUCATION:

On a motion from Susan J. Hopkins and seconded by Timothy P. Kenney, the Board voted to approve the following continuing education courses;

The Vermont Funeral Directors Association requested continuing education hours for the following courses;

- Funeral Service Issues 3 hours

The New Hampshire Funeral Directors Association requested continuing education hours for the following courses;

- Building a Customer Centric Website 1 hour
- Livestreaming for Funeral Service 1 hour

The National Funeral Directors Association requested continuing education hours for the following courses;

- The Transformative Power of Hospitality 2 hours

The Massachusetts Funeral Directors Association requested continuing education hours for the following courses;

- 2022 Professional Embalmers Session 4 hours

On a motion from Timothy P. Kenney and seconded by Susan J. Hopkins, the Board voted to deny the following courses;

Selected Educational Trust requested continuing education hours for the following courses;

- Life Hacks for Everyday Life 8 hours

Selected Independent Funeral Homes requested continuing education hours for the following courses;

- 2022 Annual Meeting 9.5 hours
- The Conference Online requested continuing education hours for the following courses;
- Let's Examine the Exam! 1 hour
 - Together is Better: Collective Wisdom and Voice 1 hour

BOARD BUSINESS:

The Board reviewed the 2023 Board meeting Calendar for the Board of Registration of Funeral Directors and Embalmers. On a motion by Matthew J. Roan and seconded by Timothy P. Kenney, the Board voted to approve the calendar.

NON-PUBLIC SESSION:

At 3:53 pm, on a motion by Vincent A. Baiocchetti, seconded by Susan J. Hopkins, and by a unanimous roll call vote the board voted to enter non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 325:33, I, RSA 325:34, VI, and the board's executive and deliberative privileges. The Board returned to Public Session at 4:26 p.m.

At 4:26 p.m., on motion by Vincent A. Baiocchetti, seconded by Susan J. Hopkins, the Board voted to seal and withhold the minutes of the non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective is not subject to public disclosure pursuant to RSA 325:33, I, RSA 325:34, VI.

The meeting adjourned at 4:27 p.m.