

# Board of Licensing for Alcohol and Drug Use Professionals

Thursday January 9, 2020 @ 9:00 AM  
Public Minutes

The public meeting for the Board of Licensing for Alcohol and Other Drug Use Professionals (the “Board”) was called to order by the Board Chair Jacqui Abikoff at 9:05 a.m. at the Office of Professional Licensure and Certification, 121 South Fruit St., Concord, NH with the following members present:

Chair Jacqui Abikoff, MLADC  
Alexandra Hamel, MLADC  
Kathleen Russo, LADC  
Kelly M. Luedtke, MLADC  
Serene Eastman, Public Member

Board Member Absent: Kimberly Haney, CRSW  
Board Member Recused: Nicholas Pfeifer, MLADC

## **I. Approval of Minutes:**

Motion by Kathleen Russo, with a second by Alex Hamel, the Board approved the minutes of the December 12, 2019 meeting with amendments.

Abstained: Serene Eastman and Kelly Luedtke

## **II. New Business:**

### A. Request to be a Supervisor:

A discussion was held with regards to a qualified licensed or certified individual, and the qualifications needed to be an approved supervisor by the Board.

- a. The information regarding eligibility to provide supervision to a CRSW is under Alc 404.02.
- b. The information regarding eligibility to provide supervision to a LADC is under Alc 405.03.
- c. The information regarding eligibility to provide supervision to a MLADC is under Alc 406.02.

Motion by Kathleen Russo, with a second by Alex Hamel, the Board voted to send a letter to **Cheryle Pacapelli, CRSW** requesting Ms. Pacapelli to submit to the Board proof a completing the practical training referenced in Alc 404.02. Motion Approved  
Jacqui Abikoff Recused

Motion by Kelly Luedtke, with a second by Kathleen Russo, the Board did not approve Rebecca Rondeau to be an approved supervisor. The Board also requests that a letter be sent to Ms. Rondeau. In order to be eligible, a Mental Health Counselor must follow Alc 404.03 (e); (1) – (2). Ms Rondeau cannot supervise CRSW’s.

\*Serien Eastman was out of the room for this vote

# Board of Licensing for Alcohol and Drug Use Professionals

Thursday January 9, 2020 @ 9:00 AM  
Public Minutes

- A. The Board was provided a copy of the Executive Order 2019-07 and acknowledges changes need to be made for this reason.  
Board acknowledges changes need to be made for this executive order.
- B. The Board Members received the Financial Statement Form per RSA 15-A Form 2020. Board members filled them out to be forwarded to the Secretary of State Office.

### III. Old Business:

- A. Board Administrator Juliette Rodrigues continues to work on the list of approved supervisors.

### IV. Tabled Items:

- A. The Board reviewed the FAQ list that will be implemented and added to the website.

### V. Public Hearing

- A. The public hearing for Matthew Davis was called to order at 9:50 am. Mr. Matthew was present and was representing himself.

Mr. Davis provided the Board with copies of recommendation letters and his official statement that he presented to the Board at the time of the hearing.

Hearing concluded at 10:06 am

### VI. Approve/Deny CEU's not reviewed by Peer Review:

Motion by Serene Eastman, with a second by Kathleen Russo, the Board voted to approve the following Continuing Education with the exception of the following domains (4, 5, 13 and 15) that need to be removed from the Continuing Education Certificate:

- A. National Acupuncture Detoxification Association, Laura Cooley, Various Dates starting in February 2020 in Manchester and various locations.

Motion by Serene Eastman, with a second by Kathleen Russo, the Board voted to approve the following Continuing Education:

- B. North Country Health Consortium/Northern NH Area Health Educ. Laura Remick, Med, CHES, HIV/AIDS Training for Recovery Support Workers. January 09, 2019, North Country Health Consortium in Littleton, NH

# Board of Licensing for Alcohol and Drug Use Professionals

Thursday January 9, 2020 @ 9:00 AM  
Public Minutes

## NEW APPLICANTS RECOMMENDED BY PEER REVIEW

### **VII. LCS:**

N/A

### **VIII. MLADC:**

Motion by Kathleen Russo, with a second by Alex Hamel, the Board approved the applications listed below:

A. GRUDINSKI, Melissa

### **IX. LADC:**

N/A

### **X. CRSW:**

Motion by Kathleen Russo, with a second by Serene Eastman the Board voted to approve the applications below for CRSW:

- A. GOODRICH, Lauren
- A. JOE, Vincent
- B. PURCELL, Thomas
- C. RICHARD, Heidi
- D. STEWART, Joseph

### **XI. REINSTATEMENT CRSW –**

N/A

### **XII. Reciprocity**

N/A

### **XIII. CEU's Recommended by Peer Review**

Motion by Serene Eastman, with a second by Kathleen Russo the Board approved the following continuing education:

- A. CEU's for Coaching Recovery: The Art of Science of Peer Assisted Recovery; January 23, 24, 30, and 31<sup>st</sup> 2020.

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Thursday January 9, 2020 @ 9:00 AM  
Public Minutes

## **Motion to commence Non-Public Session:**

On motion by Serene Eastman at 10:51 am, with a second by Kathleen Russo, the Board voted to conduct a non-public session for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3 II (e), RSA 91-A:5, IV, RSA 330-C:28, RSA 330-C:29, Murray v. N.H. Div. of State Police, 154 N.H. and the Board's executive and deliberative privileges.

## **Roll call vote**

Chair Jacqui Abikoff, MLADC - Yes  
Alexandra Hamel, MLADC - Yes  
Kathleen Russo, LADC - Yes  
Kelly M. Luedtke, MLADC - Yes  
Serene Eastman, Public Member - Yes

Board resumed public session at 12:08 pm.

[Minutes kept separately]

## **Motion to keep minutes of non-public session confidential:**

On motion by Kelly Luedtke at 12:08 pm, seconded by Serene Eastman, Board voted to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, that divulgence of the information likely would affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present in roll call.

## **Roll call vote**

Chair Jacqui Abikoff, MLADC - Yes  
Alexandra Hamel, MLADC - Yes  
Kathleen Russo, LADC - Yes  
Kelly M. Luedtke, MLADC - Yes  
Serene Eastman, Public Member - Yes

# Board of Licensing for Alcohol and Drug Use Professionals

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Thursday January 9, 2020 @ 9:00 AM  
Public Minutes

IV. New Business continued

Motion by Kathleen Russo, with a second by Kelly Luedtke, the Board approved the application for Ronald Bodendorf for CRSW

Motion by Serene Eastman, with a second by Alex Hamel, the Board approved the application for Julie Moulton for CRSW.

Jacqui Recused

Motion by Kelly Luedtke, with a second by Serene Eastman the Board denied the appeal for Matthew Davis for LADC.

Kathleen Russo – Opposed

Motion by Kelly Luedtke, with a second by Alex Hamel, the Board adjourned the meeting at 12:12 p.m.

Next meeting scheduled for February 13, 2020