

MINUTES

BOARD OF MANUFACTURED HOUSING MEETING Friday, February 26, 2021 1:00 PM

A meeting of the New Hampshire Board of Manufactured Housing was held Friday, February 26, 2021 at 1:00 p.m. Due to the Covid-19 Pandemic and the current State of Emergency in New Hampshire, the meeting was held via teleconference.

The following members were present by video or phone: Chair Mark Tay, Esq., Vice-Chair Robert Hunt, Esq., Secretary Adam Gidley, Ken Dame, and Anna Mae Twigg. Attending from OPLC: Rick Wisler and Brendon White.

Board members not in attendance: Judy Williams.

Chair Tay called the meeting to order at 1:08 and read an opening statement regarding the authority to conduct a board meeting by video or phone conference during the health emergency. Following the statement, a roll call vote of attending board members was taken including: their location and other participants joining them, if any.

- 1) **Approval of Minutes:** The minutes of the of December 4, 2020 Board Meeting were reviewed. Robert Hunt moved to approve the minutes as presented and Adam Gidley seconded the motion. By roll call vote the motion was unanimously approved by those who attended the previous meeting.
- 2) **Complaint Docket 20-06** Brenda Tilton v. Soda Brook MH Co-Op. **Update:** Draft of Decision is under review by OPLC. An approved final decision will be reviewed at the next meeting.
- 3) **New Complaint Threshold Review: Docket #2021-ENF-J&S GREYSTONE VILLAGE-0037** Ann & Stantial Lyford c/o Anjanette Hamilton, Esq. v. J&S Greystone Village, LLC. The complainant alleges the park is violating:

RSA 205-A:2, VIII (d) Requires a tenant to sell or otherwise dispose of any personal property, fixture, or pet which the tenant had prior permission from the park owner or former park owner to possess or use; provided, however, that such a rule may be made and enforced if it is necessary to protect the health and safety of other tenants in the park.

Chair Mark Tay states he had consulted with Joe Roy in the past but feels comfortable to participate in the threshold review. All attending members stated they had reviewed the complaint information. Chair Mark Tay moved to conduct a hearing, seconded by Ken Dame. The complaint will proceed to a hearing. The attending members unanimously voted to approve a hearing to be held on April 23, 2021.

Other Business:

- 4) Board member Ken Dame's term expired December 6, 2020, and is currently in hold over status. Ken is still on the board.

- 5) Currently waiting on 2 appointments. Rick Wisler sent an email to the Speaker's Office and is still awaiting a reply.

Next Board Meeting:

The Board scheduled the next meeting for Friday April 23, 2021 at 1:00 p.m. with an alternate date set for Friday May 21, 2021 at 1:00 p.m.

- 6) **Adjournment:** Secretary Adam Gidley moved to adjourn at 1:48, seconded by Ken Dame. The motion was unanimously approved by roll call vote.

Respectfully submitted:

Brendon White
OPLC Enforcement