

**MECHANICAL LICENSING BOARD  
PUBLIC MINUTES**

December 14, 2022, at 9:00 a.m.

7 Eagle Square  
Concord, NH 03301

There was a meeting of the Mechanical Licensing Board on December 14, 2022. The meeting was called to order at 9:00 a.m. by Jesse Doucette. Also present were Robert Roy, Peter Kendrigan, Paul Perry, Michael Harrison, Elisha Cole, Joseph Nash, and Steve Guercia. Attending from the OPLC were Mechanical Chief Marc Prindiville, and Shana Warriner. Representing the AG's office was Sheri Phillips.

**1. Approve November 9, 2022, Meeting Minutes-** R, Roy made a motion to approve the minutes from the November 9, 2022, meeting J. Nash seconded, and motion passes with a roll call vote.

**2. Non-Public session-**

**a.** Upon the motion of J. Nash and the second of R. Roy the Board, by roll call vote, voted to conduct a non-public session at 9:01 a.m. for the purpose of discussing matters that if discussed in public would likely adversely affect the reputation of persons other than a member of the body itself and noting that such a non-public session is authorized by RSA 91-A:3, II(c), (j), RSA 91-A:5, IV, Lodge v. Knowlton, 11 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

**b.** upon return to public session at 10:19 a.m. J. Nash made a motion to seal the minutes from the non-public session. E. Cole seconded, and motion passes with a roll call vote.

**3. OPLC and/or Board Administration Updates –**

**a.** Lindsey Courtney, Executive Director – Director Courtney spoke to the board about fees and the Board's statute and rules pertaining to business entity. MLO is not capable of doing the tiered structure for fees that is currently in effect. She recommended that the Board consider adopting a flat fee of \$250.00 per business entity. She also requested that the Board consider moving all fees to the Plc 1002 rules. The board agreed with that proposal. With respect to the statutes and rules pertaining to business entities, Director Courtney checked RSA 153:29-a, which contains the language "may" opposed to "shall" for business entities. The board agreed that the language should be changed, and Director Courtney agreed to draft language to change the statute to make licensing of mechanical business entities mandatory. J. Nash made a motion to go forward with proposing legislation change for RSA 153:29-a and R. Roy seconded, motion passes with a roll call vote.

**4. Old Business –** None.

**5. New Business –**

**a. Chief Inspectors Report** – M. Prindiville reviewed his report with the board. The Board inspectors conducted the seminar provider training in December. There were a handful that didn't make that training and will be attending the January 13, 2023, make up class. J. Doucette asked if the ones that were not in attendance knew they can't provide classes until they take the course as their board approval expires on 12/31/22. M. Prindiville said yes that people are aware. M. Prindiville reported that they did a trial of online course for Eddie Curren to determine how it would work if they also offered the seminar online and in person. All went well with that testing.

**b. Tedd Evans Email** – Tedd is looking to get an alternate for the BCRB. This was tabled to January as the board would like Mr. Evans to come to January's meeting so the board can ask some questions.

**c. Doug Lyman – Seminar Provider** – J. Nash made a motion to approve for a seminar provider pending the completion of the January 13<sup>th</sup> course being completed. E. Cole seconded, and motion passes with a roll call vote.

**d. Budget Information** – Just an FYI for the board.

**e. Guerino Pandolfi – Seminar Provider** – M. Harrison made a motion to approve for a seminar provider pending the completion of the January 13<sup>th</sup> course being completed. J. Nash seconded, and motion passes with a roll call vote.

## **6. Rules Review and Other Legislative Topics-** Update from the groups-

### a. Rules Working Group-

- \* Mec-100 – Postponed.
- \* MEC-200 – Postponed.
- \* Mec-300 – Postponed.
- \* Mec-400 – Postponed.
- \* Mec-500 – Postponed.
- \* Mec-605.01 – Postponed.
- \* Saf-Mec 700 – Postponed.
- \* Saf-Mec 800 – Postponed.

**7. Public Comments-** Brett Gonyaw from the State of CT brought the rest of the information for the CT licenses. The board reviewed the information and will be doing a standing order with CT licenses. Any individual that has a CT S1 or S2 license will be able to sit for the service technician exam. J. Nash made a motion to do a standing order for CT S1 or S2 license holders to test for the service technician exam. E. Cole seconded, and the motion passes with a roll call vote.

Ethan Booth came to the board in hopes to take the service exam off his MA refrigeration license. The board advised Mr. Booth to get a trainee license and submit all the information about the MA refrigeration license so the education committee can review it and see if it meets the requirements of NH license.

Gary Gauthier from ICC would like to be a seminar provider for ICC. He will be sending in his fee and application and paperwork. He will take the January 13<sup>th</sup> class.

**11. Adjournment-** The next meeting will be on January 11, 2023, at 9:00 a.m.

J. Nash made a motion to adjourn at 11:34 a.m. R. Roy seconded, and motion passes with a roll call vote.