



State of New Hampshire
Office of Professional Licensure & Certification

7 Eagle Square, Concord NH 03301
Phone: 603-271-2152

APPLICATION CHECKLIST: PHYSICIAN LICENSE

(To expedite processing, please complete and submit this checklist with your paper application, fee, and all supporting documents)

- Federation of State Medical Boards Uniform Application (Online)
- Verification of Credentials through Federal Credentials Verification Service (Online)
- State Addendum (Paper)
- Affidavit and Authorization for Release of Information Form (Submitted with State Addendum)
- Fee of \$328.00 (Check may be made payable to "Treasurer, State of New Hampshire")
- FBI Criminal History Check
Date Completed: _____
- Letters of Reference:
 - Letters of reference must be on letterhead and addressed to the Board from: 1) the Chief Medical Officer or President of Medical Staff in every hospital in which the applicant currently holds staff privileges; OR 2) two practicing physicians. Per RSA 310-A, the Board accepts electronic signatures and scanned copies of signed documents.
- Recent 2 x 3 Photograph

Applications and supporting documents may be mailed to the address noted above, ATTN: Board of Medicine. You may also submit supporting documentation via email at customersupport@oplc.nh.gov. Please reference "Board of Medicine" and the Applicant name in the subject line. If you have any questions or need additional assistance, please call 603.271.2152 to speak with one of our customer support representatives. Our office hours are weekdays, 8:00 a.m. through 4:00 p.m., excluding holidays.