

**Readopt with amendments Mhp 301.01, effective 6-24-15 (Document #10857), to read as follows:**

Mhp 301.01 Definitions. The following terms shall have the meaning indicated when used in this chapter:

(a) “Applicant” means a person who seeks licensure as a mental health practitioner in New Hampshire;

(b) “Candidate for licensure” means a person, not licensed as a mental health practitioner, who is receiving post-graduate supervision in mental health practice in New Hampshire in order to meet the licensing requirements;

(c) “Face-to-face supervision” means being in the physical presence or synchronous virtual presence of individuals involved in the supervisory relationship during either individual or group supervision;

(d) “Group supervision” means one supervisor in the physical presence of 2 or more supervisees at the same time;

**(e) “Independent solo” or “solo private mental health practice” means practice which is not done as an employee of an employer who assumes full financial responsibility for the actions of that employee and furnishes the employee with a W-2 form pursuant to US Internal Revenue Service’s regulations.**

~~(e)~~**(f)** “Individual supervision” means one supervisor in the physical or synchronous virtual presence of one supervisee; and

~~(f)~~**(g)** “Mental health practitioner” means mental health practitioner as defined in RSA 330-A:2, VII.

**Readopt with amendments Mhp 302.01, effective 6-24-15 (Document #10857), as amended effective 4-19-16 (Document #11076), to read as follows:**

Mhp 302.01 Pre-Licensure Supervised Practice.

**(a) Student interns or residents practicing per RSA 330-A:34, I(b) in a mental health discipline regulated by the board shall submit a completed “Candidate for Licensure: Supervision Agreement”, revised 1/2022, to the Board at least 30 days prior to the end of the internship or residency if they wish to complete their supervised practice in the same location as their internship. Upon the Board’s receipt of the student intern or residents completed “Candidate for Licensure: Supervision Agreement” the following shall apply until the board issues a license for supervised practice, not to exceed 60 days:**

**(1) The individual waiting for a supervision agreement shall be permitted to practice under the supervision of an individual licensed by the board and in good standing;**

**(2) The individual waiting for a supervision agreement shall not work more than the 60 days allotted to obtain licensure; and**

**(3) The licensee supervising the applicant shall adhere to all requirements described in Mhp 302.03.**

~~[(a)]~~**(b)** Prior to beginning supervised practice as required by RSA 330-A:22, all candidates for ~~[licensure as a mental health practitioner]~~ **licensed supervised practice** and each supervisor shall complete ~~[, sign]~~ and submit the “Candidate for Licensure: Supervision Agreement” form ~~[dated]~~ **revised [6/19/2015] 3/2023.**

**(c) The “Candidate for Licensure: Supervision Agreement” form shall:**

**(1) Be typewritten or legibly printed;**

**(2) Have all sections complete or designated as not applicable to the applicant; and**

**(3) Be signed by the applicant and the applicant’s supervisor.**

~~[(b)]~~ The candidate shall supply the following:

~~(1) Name;~~

~~(2) Home address;~~

~~(3) Email address;~~

~~(4) Name of employer;~~

~~(5) Employer address;~~

~~(6) Place of employment;~~

~~(7) Title at place of employment;~~

~~(8) Supervisor’s name at place of employment;~~

~~(9) Telephone number at home and place of employment;~~

~~(10) Name of undergraduate school, type of degree granted, and date of degree;~~

~~(11) Name of graduate school, and official transcript certified by a school official showing all coursework, type of degree granted, and date of degree;~~

~~(12) A complete explanation of any “Yes” response to the following 5 questions as set forth on the “Candidate for Licensure: Supervision Agreement” form dated 6/19/2015:~~

~~a. “Have you ever had a malpractice claim against you within the previous 6 years, regardless of whether a lawsuit was filed in relation to the claim?;”~~

~~b. “Do you have any complaints pending against a license or certificate in any state or jurisdiction, and if so, the details of the complaint?;”~~

~~e. “Have you ever been denied a certificate or license you applied for, and if so, the name of the denying board, the date of the denial, and the reasons for denial?”~~

~~d. “As required by RSA 651:5 X, have you ever been convicted of a felony or misdemeanor (that has not been annulled)? If so please state the name of the court, the details of the offense, the date of the conviction, and the sentence imposed.,” and~~

~~e. “Have you ever had, or currently have an emotional disturbance or mental illness, an organic illness, or addictive disorder which impaired your ability to practice mental health counseling, and if so, the treatment received and the outcome of such treatment?”~~

~~(13) Certification that:~~

~~a. All pertinent information concerning all clients and their care in order to make informed, ethical, and efficacious decisions for client care;~~

~~b. All clinical activity is authorized by my supervisor;~~

~~c. All ethical dilemmas and practice issues will be resolved as directed by my Supervisor to the best of my ability;~~

~~d. The candidate for licensure: supervision agreement does not remove any legal or civil responsibilities that I have for my actions related to this role;~~

~~e. All of the above statements, and all statements and information contained in this form are true and correct to the best of my knowledge and belief; and~~

~~f. Acknowledgement that the provision of false information on this form is a basis for denial of this application.~~

~~(14) A written statement as to why there is a change in supervisor if the candidate already has an approved “Candidate for Licensure: Supervision Agreement” on file with the board.~~

~~— (c) Supervisors of candidates shall supply the following information:~~

~~(1) Name;~~

~~(2) Business name and address;~~

~~(3) Business telephone number;~~

~~(4) Business email address;~~

~~(5) Title at place of employment;~~

~~(6) A certification that the supervisor has been licensed to practice mental health by the board or by the licensing board in another jurisdiction for a minimum of 2 years prior to the date supervision with the candidate is to commence,; or, for marriage and family therapists as allowed by Mhp 306.02 (a);~~

- ~~(7) A certification that the supervisor holds a mental health practitioner license that is current, in good standing and does not have any restrictions.~~
- ~~(8) A certification that the supervisor is licensed in the same profession for which the candidate seeks licensure;~~
- ~~(9) A certification that the supervisor has successfully completed one of the following:
  - ~~a. A graduate level course in clinical supervision;~~
  - ~~b. A clinical supervision certificate approved by one of the following:
    - ~~1. American Association of Pastoral Counselors;~~
    - ~~2. National Association of Social Workers;~~
    - ~~3. American Mental Health Counselors Association; or~~
    - ~~4. American Association for Marriage and Family Therapy;~~~~
  - ~~c. Twelve continuing education hours in clinical supervision prior to entering the supervision relationship meeting the requirement set forth in Mhp 402.02 (a)(1);~~~~
- ~~(10) A response of “yes” or “no” to the question: “are you an employee of your supervisee’s clinical site?”~~
- ~~(11) If the answer is “no” to the question in (10) attach a written statement to the Candidate for Licensure: Supervision Agreement which addresses the following:
  - ~~a. Your relationship to the candidate’s employer clinical site;~~
  - ~~b. A statement acknowledging you will provide supervision at the candidate’s place of employment/clinical site;~~
  - ~~c. A copy of a written agreement with the candidate’s employer that allows you to review records, files etc. at the supervisee’s place of employment [ / ] or clinical site;~~
  - ~~d. A statement that you have knowledge of a candidate’s employer’s policies; and~~
  - ~~e. How any disagreements between the contracted supervisor and the agency supervisor will be resolved.~~~~
- ~~(d) The candidate and supervisor shall jointly supply the following information:
  - ~~(1) The proposed starting date of supervision;~~
  - ~~(2) The proposed completion date of supervision;~~
  - ~~(3) The frequency of individual face to face supervision;~~
  - ~~(4) The length of face to face supervision expressed in 60 minute hours; and~~~~

~~(5)~~ A statement describing the goals of the supervised practice in the areas of:

- ~~a. Ethics specific to the profession;~~
- ~~b. Diagnosis and assessment of mental health issues;~~
- ~~c. Theoretical applications of treatment methods;~~
- ~~d. Community resources available to the patient;~~
- ~~e. Specific competence of the candidate to effect treatment; and~~
- ~~f. Cross cultural issues.]~~

~~(e)~~**(d)** Each “Candidate for Licensure: Supervision Agreement” shall be accompanied by:

**(1)** ~~[t]~~The applicable fee as set forth in Mhp 307.01 (f); **and**

**(2) A copy of the applicant’s official transcripts described in Mhp 303 through 306 shall be:**

**a. Mailed directly to the board by the educational program or school; or**

**b. Submitted by the applicant in an envelope sealed by the educational program or school in such a manner that it would be evident to the board if the envelope had been opened.**

~~(f)~~ The “Candidate for Licensure: Supervision Agreement” form shall:

- ~~(1) Be typewritten or legibly printed;~~
- ~~(2) Have all subsections complete or designated as not applicable to the applicant; and~~
- ~~(3) Be signed by the applicant.]~~

~~(g)~~**(e)** Any “Candidate for Licensure: Supervision Agreement” form shall be returned to the applicant as incomplete if:

- (1) Any portion of the form is illegible;
- (2) Any section of the form is incomplete; or
- (3) The form is not signed where required by the applicant or other person who has completed that section~~[-]~~ **or**

**(4) Is not accompanied by the documents described in Mhp 302.01(d).**

~~(h)~~**(f)** A “Candidate for Licensure: Supervision Agreement” shall be considered ~~[to be on]~~ **filed** with the board as of the date the board has received:

- (1) A fully completed application form;
- (2) An official graduate school transcript in a signed, sealed envelope; and
- (3) ~~[Proof that the applicant's check has been deposited and cleared, if applicable]~~ **The fee described in Mhp 307.01.**

~~(g)~~ **(g)** Within ~~[60]~~ **30** days of the date the “Candidate for Licensure: Supervision Agreement” is on file with the board, the board shall request the applicant to provide additional information or documentation determined to be needed to clarify the application or any materials related to the application.

~~(h)~~ **(h)** The board shall approve or deny the proposed “Candidate for Licensure: Supervision Agreement” within ~~[a reasonable time, not to exceed]~~ ~~[120]~~ **60** days ~~[from]~~ **of receipt of the completed application packet:**

- ~~(1) The date the application is on file with the board; or~~
- ~~(2) The date of the response to a request pursuant to Mhp 302.01 (i).]~~

~~(i)~~ **(i)** The “Candidate for Licensure: Supervision Agreement” shall be denied if:

- (1) The supervisor does not meet the requirements set forth in Mhp 302.01 (c) ~~[(6-10)]~~ **(9-13)**;
- (2) The candidate does not meet the educational requirements of:
  - a. Mhp 303.01 for pastoral psychotherapists;
  - b. Mhp 304.01 for independent clinical social workers;
  - c. Mhp 305.01 and Mhp 305.02 for clinical mental health counselors; or
  - d. Mhp 306.01 for marriage and family therapists; or
- (3) ~~[The supervised practice takes place in private practice setting]~~ **The candidate is a 1099 employee of an independent private practice.**

~~(j)~~ **(j)** If the application is denied, the applicant shall be provided an opportunity to request a hearing for reconsideration pursuant to Mhp 208.16 on the deficiency issues identified by the board.

~~(k)~~ **(k)** Any such request for a hearing shall be submitted to the board within 30 days from the date of the board's notification of denial **or return from active military duty**, failing which the denial shall be deemed final.

~~(l)~~ **(l)** Pursuant to RSA 330-A:22, IV, no hours of supervised practice shall be credited to the candidate until the “Candidate for Licensure; Supervision Agreement” has been approved by the board.

~~(m)~~ **(m)** The supervisor and the candidate for licensure shall notify the board, in writing, if any requirements contained in an approved “Candidate for Licensure; Supervision Agreement” cannot be met, and may request the board:

- (1) To approve a new supervisor for the candidate, which shall be granted so long as the new proposed supervisor qualifies under the provision of this rule;
- (2) To terminate the agreement, which shall require the candidate to reinstitute the process of pre-licensure supervised practice from the beginning; or
- (3) Otherwise change a provision of the “**Candidate for Licensure: Supervision Agreement**”, which shall be granted so long as no proposed change results in a violation of RSA 330-A:22.

~~(p)~~**(n)** A request to terminate or modify an approved “Candidate for Licensure: Supervision Agreement” shall be approved or denied within a reasonable time, not to exceed 60 days from the date the request has been filed with the board. If denied, the candidate may seek reconsideration or appeal as in (k) and (l) above.

~~(q)~~**(o)** Approval of a “Candidate for Licensure: Supervision Agreement shall not guarantee licensure.

**Readopt with amendments Mhp 302.02, effective 6-24-15 (Document #10857), to read as follows:**

Mhp 302.02 Character Qualifications of Candidate for Supervised Practice.

(a) No application for licensure as a mental health practitioner shall be approved if the applicant is not of good **professional** character **and reliability as set forth in RSA 329-B:10, VI.**

(b) For the purpose of this subdivision a lack of good character shall be shown by one or more of the following:

- (1) A finding by the board that the applicant, or someone acting on the applicant’s behalf, has submitted materially false information to the board in connection with the applicant;
- (2) The presence of any complaints pending against a license or certificate issued by another licensing body or professional association, indicating that the applicant cannot be relied upon to practice competently, safely and honestly, or adhere to the ethical standards required by Mhp 501.02;
- (3) Receipt of evidence of denial of a requested license or certificate by another licensing body or professional association **or that the applicant is under active investigation by the board;**
- (4) Receipt of evidence that the applicant cannot be relied upon to practice competently, safely and honestly or adhere to the ethical standards required by Mhp 501.02 due to:
  - a. Conviction of a felony or misdemeanor crime; or
  - b. Any charge of felony or misdemeanor criminal conduct which has been filed with a court, but has not yet been finally resolved by a dismissal or judgment of “not guilty”;
  - c. Information from supervisors contained in the “Supervision Confirmation of Clinical Experience Form” as required by 302.05(c)(2); and**

**d. Information provided by references as contained in the Professional Reference Form” revised 3/2023 as required by Mhp 302.05(c)(3).**

(5) Receipt of evidence of past or pending civil suits alleging malpractice, professional incompetence, or negligence, indicating that the applicant cannot be relied upon to practice competently, safely, and honestly; and[-]

(6) Receipt of evidence of a [~~emotional disturbance, mental illness, organic illness, or addictive disorder~~] **condition or disorder** which [~~impaired or~~] presently impairs the ability of the candidate to serve as a mental health practitioner. [~~provided that evidence of a positive outcome of treatment for a past disorder shall be considered to determine whether the applicant is presently of good character.~~]

**Adopt Mhp 302.03 and Mhp 302.04 to read as follows:**

Mhp 302.03 Supervisor Requirements.

(a) The supervisor shall have successfully completed one of the following:

- (1) A graduate level course in clinical supervision;
- (2) A clinical supervision certificate approved by one of the following:
  - a. Association for Clinical Pastoral Education;
  - b. National Association of Social Workers;
  - c. American Mental Health Counselors Association; or
  - d. American Association of Marriage and Family Therapy; and
- (3) 12 continuing education hours in clinical supervision prior to entering the supervision relationship meeting the requirements set forth in Mhp 402.02(a)(1).

(b) The candidate for licensure receiving post-graduate supervision shall be supervised by at least one mental health practitioner currently licensed in New Hampshire who:

- (1) Has been practicing clinically for a period of at least 2 years;
- (2) Is a non-probationary employee not under disciplinary investigation or pending disciplinary charges and has not had disciplinary action taken against the candidate for licensure in any state within the past 5 years;
- (3) Is not related in any of the following ways to the post-graduate individual to be supervised:
  - a. Spouse;
  - b. Parent, stepparent, parent-in-law or step-parent-in-law;
  - c. Natural, foster or adopted child or stepchild; or



d. Sibling, brother-in-law or sister-in-law; and

(4) Does not have a dual relationship with supervisee which may impair their objectivity as described in 501.02(c).

Mhp 302.04 Issuance of a Full License to a Post-Graduate Supervisee. The board shall issue full licensure to a post-graduate supervisee when they have:

(a) Met all the requirements required by Mhp 302.02.

(b) Completed the post-graduate supervision described in Mhp 302.01;

(c) Submitted appropriate “Supervision Confirmation of Clinical Experience Form” as described in 302.05(c)(2);

(d) Submitted any documents described in Mhp 302.05 not submitted at the time the board approved the post-graduate supervision; and

(e) An updated criminal history records check required by Mhp 302.05(a)(3)

**Readopt with amendment Mhp 302.03, effective 6/24/15 (Document #10857) and renumber as Mhp 302.05, to read as follows:**

**Mhp 302.0[3]5 Licensure Application Process.**

(a) Persons wishing to obtain licensure as a mental health practitioner in New Hampshire shall apply to the board by submitting the following:

(1) ~~[An]~~ **One of the following** applications ~~[on a]~~ forms provided by the board~~[-which contains the information : specified by Mhp 302.03 (b)]~~;

**a. “Application For Licensure As A Marriage and Family Therapist” revised 3/2023;**

**b. “Application For Licensure As A Clinical Mental Health Counselor” revised 3/2023;**

**c. “Application For Licensure As A Pastoral Psychotherapist” revised 3/2023; and**

**d. “Application For Licensure As An Independent Clinical Social Worker” revised 3/2023;**

**e. “Application For Licensure As A School Social Worker” revised 3/2023;**

(2) Supporting documents required of the applicant, as specified in Mhp 302.03 (c);

(3) **The documents required for the criminal history records check required under RSA 330-A:15-a, II-IV, which include:**

**a. A criminal history record release form, also known as form DSSP from the department of safety, available at <https://www.nh.gov/safety/divisions/nhsp/jib/crimrecords/>;**

**b. A completed fingerprint card or submission of Live Scan documentation. A fingerprint card may be obtained by contacting the board offices at (603) 271-2152. Livescan site locations are listed on the department of safety’s website at <https://www.certifxlivescan.com/category/fingerprinting-service-locations/new-hampshire/>; and**

**c. If the federal criminal history records check shows the existence of a criminal record in another state, the applicant shall obtain a detailed criminal record check directly from that state and provide it to the board**

**d. A separate check made payable to “State of NH, Criminal Records” with the fee, as required by the department of safety.**

[An original, not a photocopy, of a criminal offender record report that is issued by each state where the applicant has resided or been licensed within the past 5 years:

a. Covering the applicant under his or her current legal name and any other names used during the reporting period; and

b. Dated within the 6 months preceding the application for licensure;]

[~~(4)~~ A 2 inch by 2 inch passport quality photograph taken within 90 days of the date of the application;]

[~~(5)~~**(4)** The results of **one of the following** examinations [~~required to achieve licensure, namely~~] **appropriate for the license the applicant is applying for:**

a. [~~The National Pastoral Counselor Exam;~~] **The New Hampshire Pastoral Psychotherapist Examination;**

b. The American Association of State Social Work Boards, Clinical Level Exam;

c. The National Clinical Mental Health Counselor Exam; or

d. The National Exam of the Association [~~for~~] **of** Marriage and Family Regulatory Boards; and

(6) The application review fee as required by Mhp 307.01 (a).

[~~(b)~~ The applicant shall supply the following information on or with the application form:

(1) Name, as it should appear on the license;

(2) Any other name used, if different from (1) above;

(3) Street and mailing address;

- ~~(4) Place of current employment, with business address;~~
- ~~(5) Personally identifying information of the applicant, to include:
  - ~~a. Height;~~
  - ~~b. Weight;~~
  - ~~c. Hair color;~~
  - ~~d. Eye color;~~
  - ~~e. Birthplace;~~
  - ~~f. Date of birth;~~
  - ~~g. Sex;~~
  - ~~h. Social security number, pursuant to RSA 161-B:11, V[II] a; and~~
  - ~~i. Personal email address;~~~~
- ~~(6) All places in residence for the 5 years prior to the date of the application;~~
- ~~(7) An original certified transcript, signed, and sealed by the school, of both the undergraduate and graduate courses taken by the applicant, [;] showing dates of attendance, courses taken, grades and class hours earned, programs completed and degrees awarded by colleges and universities attended;~~
- ~~(8) The status of any current or former license or certificate to engage in mental health practice in New Hampshire, any other state, or any other jurisdiction based upon the answers to questions on:
  - ~~a. The withdrawal or failure to proceed with an application;~~
  - ~~b. A denial, revocation, suspension, surrender, reduction, probationary limitation, or non-renewal of such license or certificate;~~
  - ~~c. Claims of violation of ethical standards, professional misconduct, incompetence, or negligence in such practice; or~~
  - ~~d. Entry of a consent decree regarding a license or certificate which results in any limitation on the scope of mental health practice in that jurisdiction;~~~~
- ~~(9) Information provided by the applicant regarding:
  - ~~a. Any privileges to practice with any provider group, hospital, health maintenance organization, or any other medical or clinical staff; or~~
  - ~~b. Whether the applicant has been the subject of an individual focused review by a professional review organization, or a similar agency.~~~~

~~(10) Information provided by the applicant regarding:~~

- ~~a. Any conviction for any felony or misdemeanor level criminal offense in any jurisdiction;~~
- ~~b. Any finding or entry of judgment for a violation level offense regarding controlled substances or alcohol; or~~
- ~~c. The entry of a judgment, whether after trial or by entry of a settlement agreement, involving claims or professional liability for mental health practice.]~~

(c) Each application form shall be accompanied by the following supporting documentation:

(1) [~~A “Summary of Supervised Clinical Experience” form, in which the applicant shall report:~~]

**One of the following supervised clinical experience forms:**

- ~~[a. The start and end date of post graduate supervision;~~
- ~~b. The name of the facility where clinical work was performed;~~
- ~~c. The name of the supervisor;~~
- ~~d. The total hours of face to face supervision received;~~
- ~~e. The total hours of clinical experience obtained;~~
- ~~f. The total hours of supervised clinical experience;]~~

**a. The “Summary of Supervised Clinical Experience Form – Pastoral Psychotherapist and Marriage and Family Therapist” revised 3/2023; or**

**b. The “Summary of Supervised Clinical Experience Form – Clinical Mental Health Counselors, Independent Clinical Social Workers, or School Social Workers” revised 3/2023;**

(2) [~~The “Supervisor’s Confirmation of Clinical Experience Form” revised 3/2022 in which the supervisor shall report~~] **One of the following supervisor’s confirmation of clinical experience forms:**

- ~~[a. The dates of supervised clinical experience;~~
- ~~b. Hours of face to face or synchronous virtual supervision;~~
- ~~c. A description of the supervisory methods used, and the types of issues dealt with during supervision;~~
- ~~d. A description of the type of work performed by the applicant; and~~
- ~~e. A description of the quality of work performed by the applicant; ]~~

**a. The “Supervisor’s Confirmation of Clinical Experience Form – Pastoral Psychotherapist and Marriage and Family Therapist” revised 3/2023; or**

**b. The “Supervisor’s Confirmation of Clinical Experience Form – Clinical Mental Health Counselors, Independent Clinical Social Workers, or School Social Workers” revised 3/2023;**

(3) Three separate and distinct “Professional Reference Forms”, **revised 3/2023**, each signed by [a] **the** person providing [a] **the** reference, at least one of which is from a supervisor, ~~and the form shall:~~

~~a. Contain the signature of the applicant, providing a release to the reference to release all pertinent information concerning the applicant to the board;~~

~~b. Contain the name, [and] address, and signature of the reference;~~

~~c. Contain the professional relationship to the applicant, including the licensed status and license number of the reference;~~

~~d. Contain the length of time the reference has known the applicant;~~

~~e. Contain a description of the reference’s knowledge of the applicant’s professional and ethical behavior;~~

~~f. Contain the name of organization and title of the applicant’s position when the reference worked with the applicant;~~

~~g. Contain a description of the applicant’s duties and responsibilities;~~

~~h. Specify any area where the applicant has a specialty;~~

~~i. Specify whether the reference will attest and certify that the applicant is of good moral character, as defined in Mhp 302.02, and if not, the reasons supporting that conclusion; and~~

~~j. Specify whether the reference will make no recommendation of licensure, or will recommend licensure “without reservation”, or “with reservation”. If “with reservation”, the applicant shall have the opportunity to set forth in writing the reasons behind that conclusion.]~~

(d) The application form and supporting documentation shall:

(1) Be typewritten or legibly printed;

(2) Have all sections complete or designated as not applicable to the applicant; and

(3) Be signed by the applicant.

(e) Any application form, shall be returned to the applicant as incomplete if:

(1) Any portion of the form is illegible;

(2) Any section of the form is incomplete; or

(3) The form is not signed where required by the applicant or other person who has completed that section.

(f) An application shall be considered ~~[to be on]~~ **completed and filed** with the board as of the date the board has received:

(1) A fully completed application form;

(2) All required supporting documentation specified in **Mhp** 302.03; and

(3) Proof that the applicant's check has been deposited and cleared, if applicable.

**(g) Upon receipt of a completed application, the board shall either:**

**(1) Within 15 days, request additional information or documentation; or**

**(2) Within 30 days, act on the completed application for licensure.**

~~[Within 60 days of the date the application is on file with the board, the board shall request the applicant to provide additional information or documentation determined to be needed to clarify the application or any materials related to the application.]~~

~~(h) The board shall approve or deny the application within a reasonable time, not to exceed 120 days from:~~

~~(1) The date the application is on file with the board; or~~

~~(2) The date of the response to a request pursuant to Mhp 302.02 (e).]~~

**(h) The Board shall deny an application if:**

**(1) The applicant has not passed the examinations as required by Mhp 303.05, (3)a.;**

**(2) The educational attainment of the applicant does not meet the standards for the licensure being applied for as set forth in one of the following:**

**a. Mhp 303.01 for pastoral psychotherapists;**

**b. Mhp 304.01 for social workers;**

**c. Mhp 305.01 for mental health counselors; or**

**d. Mhp 306.01 for marriage and family therapists;**

**(3) The prelicensure supervised practice of the applicant does not meet the requirements for licensure being applied for as set forth in one of the following:**

**a. Mhp 303.02 for pastoral psychotherapists;**

**b. Mhp 304.02 for social workers;**

**c. Mhp 305.03 for mental health counselors; or**

**d. Mhp 306.02 for marriage and family therapists;**

**(4) The applicant does not meet the character qualifications of Mhp 302.02; or**

**(5) The applicant has not paid the fee required by Mhp 307.01(a).**

(i) If the application is denied, the applicant shall be provided an opportunity to request a hearing for reconsideration pursuant to Mhp 208.16 on the deficiency issues identified by the board.

(j) Any such request for a hearing shall be submitted to the board within 30 days from the date of the board's notification of denial, failing which the denial shall be deemed final.

**Readopt with amendments Mhp 302.04, effective 6-24-15 (Document #10857), as amended effective 7-4-18 (Document #12571) and renumber as Mhp 302.06, to read as follows:**

**Mhp 302.0[4]6 Application Process for Those Licensed in Another State for a Period of 5 Years or Less.**

(a) Persons who wish to apply for a license as a pastoral psychotherapist and are already licensed in another state **for 5 years or less** shall:

(1) Submit an application as required in Mhp 302.0[3]5 **(a)(1) c.**;

(2) Pass the written examination required in Mhp 303.05**(a)(4) a.**;

~~[(3) Pass the oral examination required in Mhp 303.06;]~~

~~[(4)]~~**(3)** Meet the educational requirements in Mhp 303.0[2]1;

~~[(5)]~~**(4)** Meet the coursework requirements in Mhp 303.0[3]1;

~~[(6)]~~**(5)** Meet the supervision requirements in Mhp 303.0[4]2; ~~[and]~~

**(6) Provide the board with the documents to receive a criminal history records check as described in Mhp 302.05(a)(3); and**

(7) Pay the fee required in Mhp 307.01(a).

(b) Persons who wish to apply for a license as an independent clinical social worker and are already licensed in another state **for a period of 5 years or less** shall:

(1) Submit an application as required in Mhp 302.03;

(2) Pass the Association of Social Work Boards clinical level examination;

- (3) Meet the educational requirements in Mhp 304.01(a);
- (4) Meet the coursework requirements in Mhp 304.01(b);
- (5) Meet the supervision requirements in Mhp 304.02; and

**(6) Provide the board with the documents to receive a criminal history records check as described in Mhp 302.05(a)(3); and**

~~(6)~~**(7)** Pay the fee required in Mhp 307.01(a).

(c) Persons who wish to apply for a license as a clinical mental health counselor and are already licensed in another state **for a period of 5 years or less** shall:

- (1) Submit an application as required in Mhp 302.03;
- (2) Pass the National Clinical Mental Health Counselor Examination;
- (3) Meet the educational requirements in Mhp 305.01;
- (4) Meet the course requirements in Mhp 305.02;
- (5) Meet the supervision requirements in Mhp 305.03; ~~and~~

**(6) Provide the board with the documents to receive a criminal history records check as described in Mhp 302.05(a)(3); and**

~~(6)~~**(7)** Pay the fee required in Mhp 307.01(a).

(d) Persons who wish to apply for a license as a marriage and family therapist and are already licensed in another state **for a period of 5 years or less** shall:

- (1) Submit an application as required in Mhp 302.03;
- (2) Pass the exam required in Mhp 306.03;
- (3) Meet the educational **or course work** requirements required in Mhp 306.01**(b) and Mhp 306.01(a)(3)**;
- (4) Meet the coursework required in Mhp 306.01 (b);
- (5) Meet the supervision required in Mhp 306.02; ~~and~~

**(6) Provide the board with the documents to receive a criminal history records check as described in Mhp 302.05(a)(3); and**

~~(6)~~**(7)** Pay the fee required in Mhp 307.01 (a).

(e) Complete applications that are submitted pursuant to (a)-(d) above and received by the board at least 10 business days prior to a regularly scheduled meeting shall be reviewed by the board at that meeting.



(f) The board shall review applications submitted under (a)-(d) above in accordance with Mhp 302.03 (g) – (j).

(g) Notwithstanding (f) above, pursuant to RSA 330-A:26, II any applicant seeking licensure under this section shall be ~~[deemed able]~~ **allowed** to practice in New Hampshire not more than ~~[60]~~ **30** days after the completed application is received by the board ~~[and while final approval or denial by the board is pending.]~~ **pending final approval or conditional denial of the license for other reason by the board.**

**Adopt Mhp 302.07 to read as follows:**

Mhp 302.07 Application Process for Those Actively Licensed in Another State for a Period of 5 Years or More In Good Standing.

(a) Persons who have been actively licensed as a mental health professional in another state for 5 or more years in good standing who wish to apply for a license in the same discipline as a clinical social worker, clinical mental health counselor, marriage and family therapist, or pastoral psychotherapist shall:

(1) Submit an application as required in Mhp 302.03(a)(1), checking the box marked “Fast Track Application”;

(2) Submit the documents required for a criminal records check, pursuant to RSA 330-A:15-a, II-IV, as required in Mhp 302.03(a)(3);

(3) Submit either:

a. Proof that the state the applicant is applying from accepts the same exam listed in Mhp 302.03(a)(5) for the relevant profession at the time the applicant was licensed by the state; or

b. The results of the examination to achieve licensure listed in Mhp 302.03(a)(5);

(4) Submit the application review fee as required by Mhp 307.01(a); and

(5) The name of the graduate school attended, and official transcript certified by a school official showing all coursework, type of degree granted, and date of degree;

(6) Provide verification from all other states in which the applicant is licensed to practice directly from the issuing state;

(b) Complete applications that are submitted pursuant to (a) above and received by the board at least 10 business days prior to a regularly scheduled meeting shall be reviewed by the board at that meeting.

(c) The board shall review applications submitted under (a) above in accordance with Mhp 302.03 (g) – (j).

(d) Notwithstanding (c) above, pursuant to RSA 330-A:26, II any applicant seeking licensure under this section shall be allowed to practice in New Hampshire not more than 30 days after the completed application is received by the board, pending final approval or conditional denial of the license for other reason by the board.

**Readopt with amendments Mhp 303.01, effective 3-25-17 (Document #12153), to read as follows:**

Mhp 303.01 Educational Requirements for Pastoral Psychotherapists. [(a)] All applicants for licensure **for pastoral psychotherapist** shall **have completed one of the following sets of requirements:**

**(a) Concentration in theological studies:**

- (1) Have met the standards as defined by RSA 330-A:17, I – X;
- (2) Hold the following degrees:
  - a. A baccalaureate degree from a regionally accredited college or university;
  - b. A Master of Divinity degree from a school of theology accredited by the American Association of Theological Schools or have met the theological body of knowledge as defined by the [~~American Association of Pastoral Counselors as of December 31, 2015~~] **Association of Clinical Pastoral Educators** and approved by the New Hampshire Pastoral Psychotherapists Association, available as noted in Appendix II; and
  - c. A doctoral degree in pastoral psychotherapy or psychology and clinical studies based on a program the content of which was primarily psychology, pastoral counseling or psychotherapy and clinical studies, or its equivalent in both subject matter and extent of training; and

~~[(2)]~~**(3) [Be authorized by a denomination or faith group through ordination, consecration, endorsement or equivalent means to exercise specific religious leadership and services within and on behalf of the denomination or faith group] Are a member of and have maintained active membership in a denomination or faith group.**

**(4) Are a member of and have maintained active membership in the New Hampshire Pastoral Psychotherapists Association.**

~~[(b)]~~ Course work content for the post graduate degree shall be primarily related to pastoral psychotherapy, psychology and/or counseling.

~~[(c)]~~ The equivalent of one academic year of post graduate study in pastoral counseling shall be completed in residence at the institution granting the doctorate degree, meaning:

- ~~(1)~~ The predominant modality shall be face to face instruction;
- ~~(2)~~ Advising and evaluation shall be done face to face;
- ~~(3)~~ Students shall have face to face access to a core pastoral counseling faculty who have time and employment responsibilities to the institution; and

~~[(d)]~~**e.** The following areas of study shall be included as components of this academic program:

~~[(4)]~~**1.** Theories of personality and personality development;

- [(2)]2. Interpersonal relations;
- [(3)]3. Marriage and family dynamics;
- [(4)]4. Group dynamics;
- [(5)]5. Personality and culture;
- [(6)]6. Psychopathology;
- [(7)]7. Psychology of religious experience;
- [(8)]8. Theories of counseling and psychotherapy;
- [(9)]9. Personality assessment and statistics;
- [(10)]10. Theories of the pastoral office, including the history and theory of pastoral care;
- [(11)]11. Research methods,
- [(12)]12. Models of integration of psychology and spirituality; and
- [(13)]13. Orientation to the helping professions and ethics.]

**(b) Multidisciplinary study concentration:**

**(1) Hold a current active license recognized by the NH Board of Mental Health Practice or NH Board of Psychologists;**

**(2) The course of study shall have as components of that study a multidisciplinary core body of knowledge that includes the following:**

**a. Area I: Core Clinical Theory shall include but not be limited to:**

**1. A minimum of 18 semester hours;**

**2. Counseling and Psychotherapy: Theory and Techniques of at least 6 hours;**

**3. Group Dynamics: Theory and Technique of at least 3 hours;**

**4. Couples and Family Systems: Theories and Techniques of at least 3 hours; and**

**5. Social and Cultural Diversity of at least 3 hours.**

**6. Elective Courses of at least 3 hours shall include but not be limited to:**

**(i) Theories of Human Behavior: Learning and Personality Development of at least 3 hours;**

**(ii) Appraisal, Evaluation and Diagnostic Procedures of at least 3 hours;**

**(iii) Abnormal Behavior of at least 3 hours;**

**(iv) Addictions of at least 3 hours; and**

**(v) Foundations of Spiritually Integrated Psychotherapy of at least 30 hours.**

**7. Specialized Technical Studies with a minimum of 6 semester hours that includes the following topics:**

**(i) Psychodynamic Psychotherapies;**

**(ii) Marriage and Family Systems;**

**(iii) Humanistic Psychotherapy;**

**(iv) Transpersonal Psychotherapy;**

**(v) Cognitive Therapy;**

**(vii) Behavior Therapy;**

**(viii) Grief Therapy;**

**(ix) Group Therapy; and**

**(x) Post-modern and Constructivist Therapies.**

**b. Area II: Pastoral Counseling Foundations:**

**1. Required graduate courses of at least 21 semester hours in the following:**

**(i) Sacred Texts of at least 3 hours required;**

**(ii) Theology and Theological Ethics of at least 6 hours;**

**(iii) History of Pastoral Care and Counseling;**

**(iv) Pastoral Diagnosis; and**

**(v) Basic Pastoral Care.**

**2. Elective Courses of at least 6 semester hours in the following:**

**(i) History of One's Faith Group;**

**(ii) World Religions or Comparative Religions Studies shall include the following:**

**i. Spirituality and Spiritual Formation;**

**ii. Pastoral Theology;**

**iii. Faith Development;**

**iv. Theology of Psychotherapy;**

**v. Psychology of Religion;**

**vi. Clinical Pastoral Education or Pastoral Care Specialist Training.**

**Readopt with amendments Mhp 303.02, effective 3-25-17 (Document #12153), to read as follows:**

**Mhp 303.02 Practical Experience for Pastoral Psychotherapists Who Graduated With a Doctoral Degree in Clinical Psychology.**

- (a) Applicants shall have completed 2 years of supervised experience in pastoral psychotherapy.
- (b) A year of experience shall be not less than 1500 hours.
- (c) Of the 3000 hours, at least 1375 shall be clinical counseling hours, with at least 250 hours of individual face-to-face supervision.
- (d) The applicant shall give evidence of satisfactory completion of one unit of CPE accredited by the Association of Clinical Pastoral Education or a unit of training approved by the New Hampshire Pastoral Psychotherapists Association.
- (e) Supervision shall be done by at least 2 different New Hampshire state approved supervisors, at least one of whom shall be a licensed pastoral psychotherapist, **pursuant to the requirements set forth in Mhp 302.01(c)(11).**
- (f) The supervised experience shall begin following the completion of the academic [~~/~~] **or** coursework portion of the postgraduate studies in pastoral counseling.
- (g) The supervised experience shall be adequately divided to assure competence in intake and referral consultation, as well as individual, group, marriage, divorce, and family therapy.
- (h) Supervised experience shall not include class work, practicum experience, or other course-related experiences.
- (i) Supervisors shall not [~~have a personal relationship with the supervisee such as a spouse/civil union partner, close relative, or therapist.~~] **be related to the supervisee in any of the following ways:**

**(1) Spouse;**

**(2) Parent, stepparent, parent-in-law or step-parent-in-law;**

**(3) Natural, foster or adopted child or stepchild; or**

**(4) Sibling, brother-in-law or sister-in-law; and**

**(5) Does not have a dual relationship with supervisee which may impair their objectivity as described in 501.02(c).**

(j) Independent private **mental health** practice shall not be considered supervised professional experience.

**(k) If the supervised professional experience was in a private practice and the supervisee has a W-2 relationship with the site. A 1099 independent contractor relationship with the site shall not meet this requirement.**

~~(l)~~**(l)** Additional supervision may be ~~[purchased]~~ **obtained** by a supervisee in order to meet the requirements of Mhp 303.02 (e).

**Adopt Mhp 303.03 and Mhp 303.04 and renumber existing Mhp 303.03 as Mhp 303.05, to read as follows:**

Mhp 303.03 **Practical Experience for Pastoral Psychotherapists Who Has a Mental Health License in Another State.**

(a) Applicants applying for pastoral psychotherapists with concentration in theological studies shall:

(1) Provide evidence of satisfactory completion of one unit of CPE accredited by the Association of Clinical Pastoral Education or a unit of training approved by the New Hampshire Pastoral Psychotherapists Association;

(2) Supervision shall be done by at least 2 different New Hampshire state approved supervisors, at least one of whom shall be a licensed pastoral psychotherapist.

(b) Applicants applying with multidisciplinary concentration shall:

(1) Applicants shall have completed 750 hours of supervised experience in pastoral psychotherapy;

(2) All of the 750 hours shall be clinical counseling hours of face-to-face supervision by a board approved licensed pastoral psychotherapist supervisor;

(3) Applicants shall have completed 50 hours of face-to-face supervision by a board approved licensed pastoral psychotherapist supervisor;

(4) The supervised experience shall begin following attainment of a license granted by the NHBMP or board of psychology;

(5) The supervised experience shall begin following the completion of the core body of knowledge

(6) Supervisors shall not have a personal relationship with the supervisee such as a spouse/civil union partner, close relative, or therapist.

Mhp 303.04 Other Requirements for Pastoral Psychotherapists.

(a) All applicants for pastoral psychotherapist license shall take and achieve a passing grade on the written New Hampshire Pastoral Psychotherapist Examination; and

(b) Hold an active membership in the NH Pastoral Psychotherapists Association.

**Repeal Mhp 303.04, effective 6-24-15 (Document #10857) as follows:**

~~[Mhp 303.04 Oral Examination Requirements for Pastoral Psychotherapists.~~

~~— (a) Once the applicant has passed the written New Hampshire Pastoral Psychotherapist Examination, he or she shall sit for the oral examination. The time and place for the oral examination shall be arranged by mutual consent of the applicant and the examiners. A passing grade shall be based on the applicant's ability to clearly articulate by way of case presentation the items detailed in (c) below.~~

~~— (b) Applicants shall be examined orally by the pastoral psychotherapist board member, 2 additional licensed pastoral psychotherapists, and any NH licensed mental health professional all of which have been selected by the board for the purpose and function to inquire extensively into areas of professional competency specified in (c) below.~~

~~— (c) Through an oral exam an applicant shall be able to:~~

~~(1) State the conceptual model from which he or she understands the dynamics of personality and interpersonal relationships and show familiarity with at least some of the other principal models, which he/she does not use;~~

~~(2) Demonstrate familiarity with the major contributions to the literature in this professional field, and be able to discuss the writings of several of the leading authors in the field;~~

~~(3) Describe the therapeutic methodology he/she may employ with various representative types of cases;~~

~~(4) Give evidence of insight into his/her own psychological dynamics by being able to articulate how and when such dynamics are at work;~~

~~(5) Give evidence of being able to articulate religious and spiritual issues as they apply to the psychotherapeutic process; and~~

~~(6) Present a plan for how and when she or he will use peer relationships to gain ongoing insight into the work of pastoral psychotherapy and to insure that she or he does not practice in isolation.~~

~~(d) The examining committee shall submit a written recommendation to the full board for its determination as to whether the applicant meets the requirements of Mhp 303.06 (c) (1-6).]~~

**Readopt with amendments Mhp 304.02, effective 6-24-15 (Document #10857), to read as follows:**

Mhp 304.02 Practical Experience Requirements for Social Workers.

(a) Applicants shall have completed, **at a minimum**, 2 years of post-masters supervised clinical work experience as follows:

(1) A year of supervised clinical work experience shall be at least 1500 ~~[e]lek~~ hours to have been completed within not less than 12 months and not more than 24 months, for a total of 3000 hours of work experience; ~~[and]~~

(2) The supervision shall have included a minimum of one hour per week of individual face-to-face supervision between the supervisor and the applicant for a total of 100 hours~~[-];~~

**(3) The supervision shall be completed between 2 and 4 years from the date the approved supervision began.**

**(b) Notwithstanding (a) above, an applicant holding a current master licensed alcohol and drug counselor (MLADC) license issued by the board of licensing for alcohol and other drug use professionals under RSA 330-A may substitute his or her experience as an MLADC for up to 1500 hours of the work experience requirement under (a)(1) above and shall be permitted to substitute up to 50 face-to-face supervision hours under (a)(2) above.**

~~[(b)](c)~~ Acceptable clinical supervised experience shall require ~~[direct, formal]~~ **face-to-face** contact with a supervisor who is responsible for the clinical development and guidance of the supervisee and is familiar with the supervisee's work and organized setting.

~~[(c)](d)~~ Acceptable clinical supervised experience shall comply with the following:

(1) The supervision shall be from ~~[a licensed independent clinical social worker]~~ **an individual meeting the specification set forth in Mhp 302.01(c)(11);**

~~[(2) If the supervision occurred prior to certification or licensing of clinical social workers, the supervisor shall be certified by the Academy of Clinical Social Workers;]~~

~~[(3)](2)~~ The supervisor shall be licensed in the state where the supervision takes place;

~~[(4) The supervision shall occur on site where the applicant delivers services and be provided by someone who is familiar with the applicant's work;]~~ **(3) Shall occur on site where the applicant delivers services, at a mutually convenient and ethically appropriate site, or using a virtual HIPAA compliant platform.**

~~[(5)](4)~~ Supervised experience shall not include ~~[class work, practicum experience, or other course related experiences]~~ **any hours cumulated prior to the conferral of the clinical graduate degree;**

~~[(6)](5)~~ The supervisee shall not utilize his or her own independent private **mental health** practice as an acceptable setting for supervised ~~[paid]~~ clinical work experience; ~~[and]~~



**(6) If the supervised professional experience was in a private practice and the supervisee has a W-2 relationship with the site. A 1099 independent contractor relationship with the site shall not meet this requirement.**

(7) The supervisor shall not [~~have a dual relationship with the supervisee such as a spouse/civil union partner, close relative, and therapist.~~] **be related to the supervisee in any of the following ways:**

**a. Spouse;**

**b. Parent, stepparent, parent-in-law or step-parent-in-law;**

**c. Natural, foster or adopted child or stepchild; or**

**d. Sibling, brother-in-law or sister-in-law; and**

**e. Does not have a dual relationship with supervisee which may impair their objectivity as described in 501.02(c).**

**Readopt with amendments Mhp 304.03, effective 6-24-15 (Document #10857), to read as follows:**

Mhp 304.03 Examination for Social Workers.

(a) All applicants for licensure shall pass the clinical level exam distributed by the Association of Social Work Boards (ASWB).

(b) The following shall be submitted as evidence of a passing score on the ASWB clinical level examination:

(1) Written verification from ASWB sent to the board office; or

(2) A “**Social Worker** [~~r~~]Request for [~~r~~]Results of [~~e~~]Exam[~~ination-s~~] **Score** [~~f~~]Form” **revised 3/2023** completed by another jurisdiction and sent to the board office.

(c) Applicants wishing to take the clinical level exam shall complete and file a “Request To Sit For ASWB Clinical Exam Form” [~~dated 6/10/14~~] **revised 3/2023**.

**(d) Applicants for social work licensure shall have worked under board approved supervision for at least 18 months prior to taking the examination.**

**Readopt with amendment Mhp 305.01, effective 6/24/15 (Document #10857), to read as follows:**

Mhp 305.01 Educational Requirements for Mental Health Counselors.

(a) Applicants shall have a 60 semester hour master’s or doctoral degree in clinical mental health counseling from a Council for Accreditation of Counseling and Related Educational Programs (CACREP) accredited institution pursuant to RSA 330-A:19 unless approved otherwise in (b) below.

(b) An applicant who did not attend a CACREP accredited institution may apply for licensure if:

(1) He or she has been granted a master's degree, with a minimum of 60 credit hours, in clinical mental health counseling, or a doctoral degree in clinical mental health counseling from a school which is a regionally accredited institution of education; and

(2) The degree granted in (1) above shall consist of a course of study, which encompasses a minimum of 2 academic years, 4 semesters, of full time graduate study; and

(3) The master's or doctoral program shall:

- a. Be described as a complete 60 or more credit hour program in clinical mental health counseling in catalogues and brochures;
- b. Specify the intent to educate and train counselors in mental health counseling;
- c. Have clear authority and primary responsibility for the core and specialty areas;
- d. Have an integrated, organized, sequence of study;
- e. Have an identifiable body of students who are matriculated in that program for a degree; and
- f. Include at least 700 hours of supervised practicum and/or internship appropriate to mental health counseling.

~~[(c) Until December 31, 2021 an applicant who has been granted a degree in mental health counseling based upon a program consisting of at least 48 credit hours, shall not be licensed unless additional graduate credit hours of instruction are obtained to meet the 60 credit hour degree requirement of RSA 330 A:19.~~

~~—(d) These additional credits shall be:~~

- ~~(1) Obtained from one institution, which is a regionally accredited institution of higher education;~~
- ~~(2) From an organized program that is clearly defined as a mental health counseling program in catalogues and brochures;~~
- ~~(3) From areas relevant to clinical mental health counseling; and~~
- ~~(4) When combined with credits from the master's degree as granted meets all 11 substantive areas listed in Mhp 305.02 (a).]~~

**Readopt with amendments Mhp 305.03, effective 6-24-15 (Document #10857), to read as follows:**

Mhp 305.03 Practical Experience for Mental Health Counselors.

(a) Applicants shall have completed at least 2 years of post-master's or doctoral supervised clinical work experience in a mental health setting.

(b) A year of supervised clinical work experience shall not be less than 1500 ~~clock~~ hours, which have been completed within not less than 12 months and not more than 24 consecutive months.

**(c) Notwithstanding (a) and (b) above, an applicant holding a current master licensed alcohol and drug counselor (MLADC) license issued by the board of licensing for alcohol and other drug use professionals under RSA 330-A may substitute his or her experience as an MLADC for up to 1500 hours of the work experience requirement under (a)(1) above and shall be permitted to substitute up to 50 face-to-face supervision hours under (a)(2) above.**

~~(d)~~ **(d)** The supervision shall have provided for a minimum of one hour per week of individual face-to-face supervision between the supervisor and the applicant for a total of 100 hours.

~~(e)~~ **(e)** Acceptable clinical supervised experience shall require ~~direct, formal~~ **face-to-face** contact with a supervisor who is responsible for the clinical development and guidance of the supervisee and is familiar with the supervisee's work and organizational setting.

~~(f)~~ **(f)** Supervision shall be provided ~~[by a licensed clinical mental health counselor]~~ **pursuant to Mhp 302.01(b)(11).**

~~(g)~~ **(g)** The supervisor shall be licensed in the state where the supervision takes place.

~~(h)~~ **(h)** Supervision shall occur on site where the applicant delivers services, **at a mutually convenient and ethically appropriate site, or using a virtual HIPAA compliant platform.**

~~(i)~~ **(i)** Supervised experience shall not include class work, practicum **or internship** experience or other course related experiences.

~~(j)~~ **(j)** Supervisors shall not have a dual relationship with the supervisee such as a spouse ~~[civil union partner]~~, close relative, or therapist.

~~(k)~~ **(k)** Independent private **mental health** practice shall not be considered acceptable supervised professional experience.

**(l) If the supervised professional experience was in a private practice and the supervisee has a W-2 relationship with the site. A 1099 independent contractor relationship with the site shall not meet this requirement.**

**Readopt with amendments Mhp 306.01, effective 6-24-15 (Document #10857), to read as follows:**

Mhp 306.01 Educational Requirements for Marriage and Family Therapists.

(a) Applicants for licensure shall:

(1) Have a 2-year master's degree or a doctoral degree in marriage and family therapy from a program accredited by the Commission on Accreditation for Marriage and Family Therapy Education (**COAMFTE**);

(2) Have a 2-year master's degree or a doctoral degree in a mental health field from a regionally accredited institution and have completed a post-graduate training program accredited by the Commission on Accreditation for Marriage and Family Therapy education; or

- (3) Have a 2-year master's degree or a doctoral degree with a concentration in marriage and family therapy from a regionally accredited institution.
- (b) Applicants that have a degree with a concentration in marriage and family therapy as noted in Mhp 306.01 (a)(3) shall complete the following coursework:
- (1) At least 3 courses in marital and family studies, family development, and family interaction patterns across the life cycle of the individual as well as the family chosen from the following subject areas:
- a. Family life cycle;
  - b. Theories of family development;
  - c. Marriage ~~and~~ or family sociology of the family;
  - d. Families under stress;
  - e. The contemporary family;
  - f. Family in a social context;
  - g. The cross~~[/]~~-cultural family;
  - h. Youth, adult, aging, and the family;
  - i. Family subsystems; and
  - j. Individual, interpersonal relationships, such as marital, parental, **and** sibling;
- (2) The completion of at least 3 courses in marital and family therapy chosen from the following subject areas:
- a. Family therapy methodology;
  - b. Family assessment;
  - c. Treatment and intervention methods; and
  - d. Overview of major clinical theories of marital and family therapy such as communications theory, contextual theory, experiential theory, object relations theory, strategic theory, structural theory, systemic theory, and transgenerational theory;
- (3) The completion of one course in diagnosis;
- (4) The completion of at least 3 courses in human development chosen from the following subject areas:
- a. Human development;

- b. Personality theory;
- c. Human sexuality;
- d. Psychopathology; and
- e. Behavior-pathology;

(5) The completion of at least one course in professional studies chosen from the following subject areas:

- a. Professional socialization and the role of the professional organization;
- b. Legal responsibilities and liabilities;
- c. Independent practice and interprofessional cooperation;
- d. Ethics; and
- e. Family law; and

(6) The completion of at least one course in research chosen from the following subject areas:

- a. Research design;
- b. Methods;
- c. Statistics; and
- d. Research in marital and family studies and therapy.

(c) The applicant shall have completed at least a one-year practicum [^] **or** internship supervised by an AAMFT approved supervisor prior to the completion of the master's degree. This experience shall total a minimum of 300 hours of face-to-face client contact hours with individuals, couples, and families for the purpose of assessment, diagnosis, and treatment. At least half of these client contact hours shall have been completed with couples and families.

(d) A minimum of one academic year of full-time academic graduate study in marriage and family therapy shall be completed in residence at the institution granting the degree, **unless the program is accredited through COAMFTE.**

(e) Whether graduate study was completed in residence shall be determined based on criteria which include the following:

- (1) Predominant modality shall be face-to-face instruction;
- (2) Advising and evaluation shall be done face-to-face;
- (3) Students shall have face-to-face access to a core of marriage and family counseling faculty whose primary time and employment responsibilities are to the institution; and

- (4) Students shall have face-to-face access to other students matriculated in the program.

**Readopt with amendments Mhp 306.02, effective 6-24-15 (Document #10857), to read as follows:**

Mhp 306.02 Post-Graduate Practical Experience for Marriage and Family Therapists.

(a) All applicants shall have completed at least 2 years of supervised experience in the practice of marriage and family therapy with a minimum of one hour per week of individual face-to-face supervision by a psychologist, clinical mental health counselor, independent clinical social worker, pastoral psychotherapist or marriage and family therapist licensed in the state where the supervision takes place.

(b) A year of experience shall not be less than 1500 hours, to have been completed within not less than 12 and not more than 24 consecutive calendar months. The post-graduate experience shall total 3000 hours of experience.

**(b) Notwithstanding (a) and (b) above, an applicant holding a current master licensed alcohol and drug counselor (MLADC) license issued by the board of licensing for alcohol and other drug use professionals under RSA 330-A may substitute his or her experience as an MLADC for up to 1500 hours of the work experience requirement under (a)(1) above and shall be permitted to substitute up to 50 face-to-face supervision hours under (a)(2) above.**

~~(c)~~**(d)** As part of the 3000 hours, all applicants shall have completed 1000 hours of supervised face-to-face clinical client contact hours with individuals, couples and families.

~~(d)~~**(e)** For the 1000 hours of face-to-face contact hours required by Mhp 306.02(c), all applicants shall have 200 hours of face-to-face supervision from an American Association for Marriage and Family Therapy approved supervisor or American Association of Marriage for Family Therapy approved alternate supervisor.

~~(e)~~**(f)** Applicants who do not work under the supervision of an AAMFT approved supervisor or approved alternate supervisor may contract for outside supervision in order to meet the requirements in Mhp 306.02(d) as follows:

- (1) The outside supervisor and the supervisee's place of employment shall complete a contract stating:
  - a. The nature of their relationship;
  - b. The outside supervisor's regular access to case documentation;
  - c. Communication procedures and frequency between the outside supervisor and the on-site supervisor;
  - d. Steps to be taken by the supervisee and each supervisor during client emergency situations;
  - e. Decision-making authority of supervisors; and
  - f. **That** the approved AAMFT supervisor or approved alternate supervisor shall visit the candidate's worksite at least twice annually;

(2) This contract, in [“(1)” above] shall be filed with the **“Candidate for Licensure: Supervisory Agreement”**; and

(3) Both individual and group supervision hours shall be acceptable as follows:

- a. Individual supervision shall be face-to-face contact between one supervisor and up to 2 supervisees; and.
- b. Group supervision shall be face-to-face contact between one supervisor and up to 6 supervisees.

~~(f)~~**(g)** Graduates of master’s and doctoral programs accredited by the ~~[Commission on Accreditation for Marriage and Family Therapy Education (COAMFTE)]~~ may use up to 100 hours of their pre-degree supervision towards the requirement in Mhp 306.02 (d). Graduates of COAMFTE programs may also use up to a total of 500 face-to-face client contact hours earned during their graduate program towards the requirement in Mhp 306.02 (d). Students in ~~[MFT]~~ **marriage and family therapy** doctoral programs who have a qualifying master’s degree may use practicum and internship experience and supervision in the doctoral program toward these requirements.

~~(g)~~**(h)** Independent private **mental health** practice shall not be considered supervised professional experience.

**(i) If the supervised professional experience was in a private practice and the supervisee has a W-2 relationship with the site. A 1099 independent contractor relationship with the site shall not meet this requirement.**

~~(h)~~**(j)** Supervisors shall not ~~[have a dual relationship with the supervisee such as a spouse/civil union partner, close relative, or therapist.]~~ **be related to the supervisee in any of the following ways:**

- (1) Spouse;**
- (2) Parent, stepparent, parent-in-law or step-parent-in-law;**
- (3) Natural, foster or adopted child or stepchild; or**
- (4) Sibling, brother-in-law or sister-in-law; and**
- (5) Does not have a dual relationship with supervisee which may impair their objectivity as described in 501.02(c).**

~~(i)~~**(k)** Alternative supervisors for both pre-graduation and post-graduate experience shall meet the following requirements:

- (1) Have a graduate degree in couple ~~[r]~~ **or** marriage and family therapy or related mental health discipline;
- (2) Hold a NH license in a mental health profession;

(3) Have taken 5 graduate courses or taught couple [^] **or** marital and family therapy within or after the mental health professional degree used to qualify for licensure in NH as follows:

- a. Four of the 5 graduate courses shall be clinical couples [^] **or** marriage and family therapy theory courses or courses applying family therapy to a population or problem type;
- b. One course in ethics; and
- c. A course is a 3-credit semester system or a 4-credit quarter system course or 100 continuing education units post graduate degree taken or taught in marital and family therapy workshops or seminars;

(4) Two years of full-time clinical experience post-licensure; and

(5) The 30-hour full AAMFT Approved Supervisor Training Course.

**Readopt with amendments Mhp 306.03, effective 6-24-15 (Document #10857), to read as follows:**

Mhp 306.03 Examination Procedures for Marriage and Family Therapists.

(a) Applicants for licensure shall pass the national examination in marital and family therapy distributed by the Association of Marital and Family Regulatory boards.

(b) Applicants for licensure who wish to take the exam shall contact the board in writing **using the “Request to sit for the Marriage and Family Therapy Exam Form” revised 3/2023** to indicate a desire to sit for the exam. [~~No form shall be required for this purpose.~~]

**Readopt with amendments Mhp 307, effective 6-24-15 (Document #10857), to read as follows:**

PART Mhp 307 FEES

Mhp 307.01 Fee Schedule. The fees required by the board under RSA 330-A shall be as follows:



<del>[(a) License application review</del>	<del>[\$150.00]</del>
<del>[(b) Approved] <b>Initial</b> license [application] fee</del>	<del>[\$135] <b>150.00</b></del>
<del>[(e) Renewal fee for 2 years</del>	<del>[\$270] <b>150.00</b></del>
<del>[(d) Renewal fee for dual license</del>	<del>[\$350] <b>300.00</b></del>
<del>[(e) Inactive fee for one year</del>	<del>\$ 67.50</del>
<del>[(f) Candidate Agreement review</del>	<del>\$ 25.00]</del>
<del>[(g) License replacement</del>	<del>\$ 10.00]</del>
<del>[(h) Reinstatement fee</del>	<del>[\$300] <b>150.00</b></del>
<del>[(i) Letter of good standing</del>	<del>\$ 25.00]</del>
<del>[(j) Bill of Rights — additional copy</del>	<del>\$ 10.00]</del>
<del>[(k) License verification</del>	<del>\$ 10.00]</del>
<del>[(l) Wall license replacement</del>	<del>\$ 10.00]</del>
<del>[(m) Electronic mailing list of licensees</del>	<del>\$ 25.00]</del>

### APPENDIX

<b>Rule</b>	<b>Statute Implemented</b>
Mhp 301.01	RSA 330-A:9, XIII
Mhp 302.01	RSA 330-A:22
Mhp 302.02	RSA 330-A:17 - 21
Mhp 302.03	RSA 330-A:17 - 21
Mhp 302.04	RSA 330-A:26
Mhp 302.05 (formerly Mhp 302.03)	RSA 330-A:17 - 21
Mhp 302.06 (formerly Mhp 302.04)	RSA 330-A:26
Mhp 302.07	RSA 330-A:26
Mhp 303.01	RSA 330-A:17, I-IX
Mhp 303.02	RSA 330-A:17 I-XI
Mhp 303.03	RSA 330-A:17 I-XI
Mhp 303.04 (repeal)	RSA 330-A:17, I-XI
Mhp 303.04	RSA 330-A:17 I-XI
Mhp 303.05	RSA 330-A:17 I-XI
Mhp 304.02 and Mhp 304.03	RSA 330-A:18, I-IV
Mhp 305.01	RSA 330-A:19, I-III
Mhp 305.03	RSA 330-A:19, I-III
Mhp 306.01	RSA 330-A:21; RSA 330-A:10, II
Mhp 306.02	RSA 330-A:21; RSA 330-A:10, II
Mhp 306.03	RSA 330-A:21; RSA 330-A:10, II
Mhp 307.01	RSA 330-A:12