

# State of New Hampshire

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION

DIVISION OF HEALTH PROFESSIONS

**Naturopathic Board of Examiners**

7 Eagle Square, Concord, N.H. 03301-2412

Telephone 603-271-2152 · Fax 603-271-6202



## NATUROPATHIC BOARD OF EXAMINERS NOVEMBER 16, 2020, PUBLIC SESSION

The regularly scheduled meeting of the New Hampshire Naturopathic Board of Examiners (the “Board”) was held via ZOOM on November 16, 2020, beginning at 10:00 a.m., with the following members present:

Via zoom conference by roll call vote members present:

Glee Corsetti-Hooper, Chair  
Bert Mathieson, ND, Vice Chair  
Erik Nelson, ND, Formulary Council Chair  
David Olarsch, ND  
Candice Scholl, ND

### Staff:

Ashley Czechowicz, Board Administrator  
Thomas Broderick, OPLC Attorney

### Also Present:

Michelle Haff, NH, NHAND

- I. Administrative.
  - a. Review of September 21, 2020, public meeting minutes. The Board reviewed the minutes of the September 21, 2020 public meeting. Upon a motion by GCH, with a second by CS, the Board voted unanimously via roll call vote to approve the minutes as corrected.
  
- II. Laws/Rules:
  - a. Attorney Broderick joined the meeting to present the JLCAR comments and suggested changes for Nat 100-200 and Nat 300-600. Attorney Broderick further provided an update for after the conditional approval is filed, the Board will still need to vote to adopt the rules.

- i. Upon a motion by GCH, with a second by DO, the Board voted unanimously via roll call vote to approve the changes to the conditional approval for Nat 100-200.
- ii. Upon a motion by GCH, with a second by EN, the Board voted unanimously via roll call vote to approve the changes to the conditional approval for Nat 300-600.

III. Public Hearing: N/A

IV. New Business:

- a. The Board reviewed the draft letter from Ms. Corsetti-Hooper to be sent to Governor Sununu on behalf of the Board. GCH provided background regarding the information within the letter, and background to what prompted the writing of this letter. CS drafted a separate letter that was reviewed by GCH. GCH will put both letters together and send to the Board members for review before sending. Upon a motion by GCH, with a second by BM, the Board voted unanimously via roll call vote to redraft the first letter, and upon review by Board members, send to the list of people copied on the letter, to include Governor Sununu, the Governor's chief of staff, Dr. Benjamin Chan, and DHHS directors.
- b. The Board reviewed the recommendation from the New Hampshire Board of Pharmacy for their Naturopathic Formulary Committee member recommendation, Mr. Derick Anderson, R. Ph. The Board would like to thank the Board of Pharmacy for their appointment, and EN will contact Mr. Anderson directly when the next Formulary Council meeting is scheduled.
- c. Review addition to RSA 328-E:4, VI, regarding telemedicine. The Board reviewed the updated RSA, and posed questions of how or when it was placed into law without notification to the Board. This statute was brought to the attention of the Board by Michelle Haff, ND. This legislation was part of House Bill 1623, which was signed into law and became effective on July 21, 2020.
- d. The Board reviewed the Standing Order from the OPLC Enforcement Division. Upon a motion by GCH, with a second by CS, the Board voted unanimously via roll call vote to approve the standing order as written.
- e. Save the Date: Occupational Licensing Symposium – November 16<sup>th</sup> and 17<sup>th</sup>, 2020 – The Board reviewed the symposium information and held a brief discussion on its relevance to the Board. This item was informational only, no Board action required.
- f. Federation of Naturopathic Medicine Regulatory Authorities (FNMRA) annual meeting date – Tuesday, November 17, 2020 at 12:00 p.m. – The Board reviewed the invitation from FNMRA; unfortunately, no Board members are able to attend the event. Upon a motion by CGH, with a second by DO, the Board voted via unanimous roll call vote to request a copy of their meeting minutes once they are approved.

- g. 2021 Meeting Dates – The Board discussed holding a meeting in December to address any outstanding items they would need to review. Through discussion the Board decided to maintain their every other month schedule, and to finalize their 2021 meeting dates at their next meeting.
- h. Naturopathic Assistants, regarding Nat 407.01 (tabled from September 21, 2020 meeting) – BM provided information from research he conducted, as well as shared a response from the Board of Medicine as it relates to requiring the assistants to hold a certification from another licensing Board. BM is looking to obtain a statement from the Board stating that Naturopathic Assistants can mix and administer IV medication to be able to provide this to professional liability companies. GCH requested to table further discussion on this decision until all Board members have reviewed the research BM conducted.
- i. Jurisprudence Exam – GCH would like to start working on the JP exam questions, EN expressed the need to wait until the rules are finalized and in place in order to write questions. This item will be tabled until the January 2021 meeting as an agenda item to be further addressed and assigned.
- j. NHAND update – Michelle Haff, ND, provided an update regarding NHAND being in the process of hiring an Executive Director to help with their public awareness campaign.

V. Applications New & Renewal

a. New Applications:

Upon a motion by GCH, with a second by CS, the Board voted unanimous via roll call vote to send letters to the following applicants to inform them of what is missing from their incomplete applications:

- i. Brown, Tiffani – 2 letters of reference, criminal background check, official transcript showing test results
- ii. Dunlap, Corina – 2x2 passport quality photo, criminal background check
- iii. Zarembka, Steven – 2x2 passport quality photo

Upon a motion by GCH, with a second by EN, the Board voted unanimously via roll call vote to approve the following application for licensure:

- iv. Moran, Zachary

b. Renewal Applications:

Upon a motion by GCH, with a second by EN, the Board voted unanimously via roll call vote to approve the following renewal applications unless otherwise noted to provide additional information as needed, or contingent upon PDMP registration.

- i. Bottrill, Yonah**

- ii. **Chevalier, Andrew** – PDMP registration form not completed, approved contingent upon filling out this form
- iii. **Chojnowski, Carrie**
- iv. **Galbraith, Ruth**
- v. **Girard, Robin** – The Board made a request to Dr. Girard to provide her continuing education as a courtesy
- vi. **Odell, Kristen**
- vii. **Reilly, Derek** – PDMP registration form not completed, approve contingent upon filling out this form
- viii. **Yang, Jacqueline**

c. Requests from last meeting – Renewals:

Upon a motion by GCH, with a second by CS, the Board voted unanimously via roll call vote to approve the following renewal applications unless otherwise noted to provide additional information as needed.

- i. Ambrose, Christine
- ii. Cooper, Jessica – Updated application renewal form – completed Part II of the renewal application, needs to complete Part I.
- iii. Greenspan, Julia

Laws/Rules (Cont):

Upon a motion by GCH, with a second by EN, the Board voted to adopt administrative rules Nat 100-200, and Nat 300-600 as approved by JLCAR.

**I. NON-PUBLIC SESSION.**

At 12:13 p.m., pursuant to RSA 91-A:3:2, 91-A:5, and upon motion by GCH with a second by DO, the Board voted unanimously via roll call vote to conduct a non-public session because public disclosure may render a proposed action ineffective or adversely affect the reputation of a person other than a Board member.

**[Minutes kept separately].**

At 12:14 p.m., upon motion by GCH with a second by EN, the Board voted unanimously via roll call vote to adjourn the non-public session and enter public session.

At 12:14 p.m., upon motion by GCH with a second by EN, the Board unanimously via roll call vote to withhold and seal the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A: 3 III, because divulgence of the information likely would affect adversely the reputation of a person other than a Board member or render the proposed action ineffective.

At 12:14 p.m., upon motion by GCH with a second by CS, the Board voted unanimously via roll call vote to adjourn the meeting.

Next meeting: Monday, January 25, 2021, at 10:00 a.m.