

State of New Hampshire
OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION
DIVISION OF LICENSING AND BOARD ADMINISTRATION

Board of Naturopathic Examiners
7 Eagle Square, Concord, NH 03301-2412

LINDSEY B. COURTNEY
Executive Director

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JOSEPH G. SHOEMAKER
Director



PUBLIC MINUTES

April 25th, 2022

10:00 a.m.

The meeting commenced with the following members present: Glee Corsetti-Hooper, Chair; Dr. Candice Scholl, ND, Vice Chair; Dr. Erik Nelson, ND, Formulary Council Chair; Dr. Bert Mathieson, ND; Dr. David Olarsch, ND; Jessica Kennedy, Board Administrator; Kaylyn Marcotte, Board Administrator.

Meeting commenced at 10:01 am

- 1.) Review Meeting Minutes January 31st, 2022
 - a) Motion to approve the January 31st, 2022 meeting minutes by GC, seconded by CS.
- 2.) Naturopathic Board of Examiners Vice-Chair Election
 - a) Motion to nominate Dr. Bert Mathieson as Vice-Chair of the Board of Naturopathic Examiners by GC, seconded by DO.
 - b) Board discussion occurs about adjusting meetings times to be earlier in the day, with more concise agenda items and less meetings than currently being held.
 - c) Board decides to move meetings to quarterly at 9:30 a.m. The meeting schedule has changed to have two more meeting occurring in July and October of this year.
- 3.) FNMRA April 20th Meeting Reflection

- a) GC reflects on the recent FNMRA meeting to the Board. The FNMRA is looking for the Board of Naturopathic Examiners to disseminate a mass email to license that includes a survey relating to examination. The Board determines that this is the responsibility of NHAND, not the state licensing authority.
- 4.) Glee Corsetti-Hooper Re-Appointment Request
- a) Glee updated the Board on her request to the Governor's Office to be reappointed as public member of the Board of Naturopathic Examiners.
- 5.) Licensee Roster – In State vs. Out of State
- a) The Board reviewed the roster provided to them from Board Administrators demonstrating in state and out of state licensees.
- 6.) Complaint Process – Memo from OPLC Enforcement
- a) The Board reviewed the memo from OPLC Enforcement regarding the updated complaint process.
- 7.) Exam Contract – OPLC Finance Director Heather Kelley
- a) Heather Kelley, Finance Director of OPLC, arrived to propose contracting the Naturopathic Examiners Jurisprudence Exam to Prometric, an exam administration company that presently provides the exam for the Board of Barbering, Cosmetology and Esthetics. Prometric can only be used for initial licensure examinations, and once OPLC starts the bidding process, renewal examinations will be included in the parameters, with no fee required. The initial licensing exam would cost a fee of \$60.00, paid directly to Prometric.
 - b) Motion to allow OPLC to contract with Prometric for the Naturopathic Examiners Jurisprudence Exam by EN, seconded by CS.

8.) Administrative Law Training

- a) Board discusses administrative law training that was requested by the Executive Director of OPLC. Training is recommended, not required, but it is requested that it be done by May.

9.) Standing Order on Failed or Returned Licensee Fee Payments

- a) Motion to approve the Standing Order on Failed or Returned Licensee Fee Payments by CS, seconded by BM.

10.) Telemedicine

- a) Attorney Sheri Philips from the New Hampshire Department of Justice arrived to assist the Board with questions regarding the development of telemedicine rules. Telemedicine is only defined in statute, so the Board is looking to create a framework for guidelines as many Naturopathic Doctors are using telemedicine within their profession. The Board summarizes the difficulties within the development of these rules as being location and scope of practice. BM suggests the Board conduct more research relating to the laws and rules of the states they most commonly treat patients from to create a vague framework of rules
- b) Motion to move to non-public session by GC, seconded by CS.
- c) Motion to seal the non-public minutes by GC, seconded by DO.
- d) Motion to adjourn the meeting at 12:39 p.m. by GC, seconded by DO.

** Motion and second (in public session) to move into Non-Public session per: **RSA 91-A:3, II(c)** Matters which, if discussed in public, would likely affect adversely the reputation of any person, **other than a member of this board,***

unless such person requests an open meeting. This exemption shall extend to include any application for assistance or tax abatement or waiver of a fee, fine or other levy, if based on inability to pay or poverty of the applicant.

** Roll Call Vote:*

Time:

Seal the Minutes:
