



**State of New Hampshire**  
**OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION**  
**DIVISION OF LICENSING AND BOARD ADMINISTRATION**  
7 Eagle Square, Concord, NH 03301-4980  
Phone: 603-271-2152

## **CONTINUING EDUCATION FORM**

**PLEASE PRINT**

HAVE YOU CHANGED YOUR NAME OR ADDRESS  
IN THE PAST YEAR? IF SO, PLEASE WRITE THE  
WORD **NEW** NEXT TO THE CHANGE.

NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

\_\_\_\_\_ PHONE: \_\_\_\_\_

PLACE OF EMPLOYMENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_ PHONE: \_\_\_\_\_

**PLEASE NOTE:**

NH Code of Administrative Rules Nuh 403.03 states: Approval of continuing education programs shall be based upon the following standards:

- (a) The program shall **directly** relate to nursing home administration.
- (b) The program shall be sponsored by an accredited college or university, or a recognized state or national professional association or trade association, or both, or shall have received the endorsement of the American College of Health Care Administrators, National Association of Board of Examiners for Nursing Home Administrators.
- (c) The sponsoring organization shall have furnished to the board appropriate details of the program.
- (d) The program shall be approved if: (1) The requirements of this section are met; and (2) The information supplied indicates persons attending such program shall have their knowledge of nursing home administration enhanced.

**If program is not approved as indicated in (b) above, you must submit a request for approval to the Board before renewal of your license.**

**OVER**

