

State of New Hampshire

OFFICE OF PROFESSIONAL LICENSURE AND CERTIFICATION DIVISION OF LICENSING AND BOARD ADMINISTRATION 7 Eagle Square, Concord, NH 03301-4980 Phone: 603-271-2152

CONTINUING EDUCATION FORM

PLEASE PRINT

HAVE YOU CHANGED YOUR NAME OR ADDRESS IN THE PAST YEAR? IF SO, PLEASE WRITE THE WORD **NEW** NEXT TO THE CHANGE.

NAME:		
HOME ADDRESS:		
	PHONE:	
PLACE OF EMPLOYMENT:		
ADDRESS:		
	PHONE:	

PLEASE NOTE:

NH Code of Administrative Rules Nuh 403.03 states: Approval of continuing education programs shall be based upon the following standards:

- (a) The program shall **directly** relate to nursing home administration.
- (b) The program shall be sponsored by an accredited college or university, or a recognized state or national professional association or trade association, or both, or shall have received the endorsement of the American College of Health Care Administrators, National Association of Board of Examiners for Nursing Home Administrators.
 - (c) The sponsoring organization shall have furnished to the board appropriate details of the program.
- (d) The program shall be approved if: (1) The requirements of this section are met; and (2) The information supplied indicates persons attending such program shall have their knowledge of nursing home administration enhanced.

<u>If program is not approved as indicated in (b) above, you must submit a request for approval to the Board before renewal of your license.</u>

OVER



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List below activities regarding proof of continued competency. A minimum of pre-approved 40 clock hours is required (30 clock hours if you have been licensed in New Hampshire for a minimum of 15 consecutive years, including the immediate preceding 2-year registration period). You must attach a copy of your Certificate of Attendance.

<u>DATE</u>	<u>TOPIC</u>	SPONSORING ORGANIZATION	CLOCK HOURS
		TOTAL	L <u>:</u>
above	I certify that there information.	are no willful misrepresentations in a	nd falsifications of th
	Signature of Licens	500	Date