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2 **NH BOARD OF NURSING**
3 **PUBLIC MINUTES**
4 **December 17, 2020**
5 **Via Zoom**

6 **CALL TO ORDER**
7

8 The meeting was called to order and convened at 8:02 a.m. by Tracey Collins, Chair, with quorum present.
9

10 The following board members were present for all or part of the meeting: Chair, Tracey Collins (TC), Vice Chair, Samantha
11 O'Neill (SO), Beth Fersch (BF), Wendy Stanley Jones, (WSJ), Jeanne Donohoe (JD), Beth Fersch (BF), Gene Harkless
12 (GH), and Maureen Murtagh (MM)
13

14 The following board members were absent: Somer Andrews (SA) and Melissa Tuttle (MT)
15

16 The following board staff present for the meeting: Ashley Czechowicz, (AC), Administrator, Elaine Bonner (EB),
17 Administrative Assistant, Margaret Dolfini, RN/APRN (MD), Program Specialist, Lynne Theuner, LNA/MNA (LT),
18 Program Specialist, Todd Prevett, Hearings Examiner
19

20 The following applies to all Non-Pubic Sessions.
21

22 All Non-Public Sessions are recorded as follows for the purpose of board business and noting that such a non-public session
23 is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 326-B: 38 Lodge v. Knowlton, 119 N.H. 574
24 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which
25 passed by the unanimous poll vote of all members present and included all members listed above.
26

27 And
28

29 Motion to keep minutes of the non-public session confidential from public disclosure pursuant to RSA 91-A: 3, III on the
30 grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member
31 and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 236-B: 38.
32 However, forty-eight hours after the mailing of any order, its respective vote shall automatically become public in accordance
33 with RSA 326-B: 38.
34

35 Upon motion of GH seconded by SA, the Board voted to commence the **1st non-public session** at 9:00 a.m. and ended at 9:48
36 a.m.
37

38 Motion to come out of non-public was made by GH and seconded by SO, by unanimous roll call vote.
39

40 Upon the motion of GH and the second of SO, the Board voted to keep minutes of the non-public session confidential from
41 public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.
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45 Upon motion of GH, seconded by WSJ, the Board voted to commence the **2nd non-public session** at 11:08 a.m. and ended at
46 12:40 p.m.
47

48 Motion to come out of non-public was made by WSJ and seconded by GH, by unanimous vote.
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50 Upon the motion of WSJ and the second of GH, the Board voted to keep minutes of the non-public session confidential from
51 public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.
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55 Upon motion of SO, seconded by WSJ, the Board voted to commence the **3rd non-public session** at 1:17 p.m. and ended at
56 2:21 p.m.
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58 Motion to come out of non-public was made by SO and seconded by GH, by unanimous vote.

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59 Upon the motion of SO and the second of GH, the Board voted to keep minutes of the non-public session confidential from
60 public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

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62 **All vote motions were passed by roll call vote.**

63 **2.0 APPROVAL OF MINUTES**

64 2.1 Public Minutes

65 2.1.1 November 19, 2020 - The Board reviewed the minutes as written. A motion made by GH,
66 seconded by SO to approve as written via roll call vote. WSJ abstained.
67

68 **4.0 REPORT OF BOARD ADMINISTRATOR/STAFF**

69 4.1 Board Administrator/Staff

70 4.2.1 Rules - Nur 704.05 - Informational

71 4.2.2 HB 1639 – Informational, Atty. Tom Broderick will speak at the Jan. 28, 2021 meeting.

72 4.2.3 Governor’s Executive Order #75 – After discussion a motion was made by GH seconded by BF to
73 authorize students to sit for the NCLEX exam in accordance with Order #75. Motion passed.
74

75 4.2.4 2021 Meeting Schedule - Informational

76 **5.0 EDUCATION**

77 5.1 LPN/RN:

78 5.1.1 UNH BSN and DEMN Program Renewal of Board Approval - After discussion a motion made by
79 JD seconded by BF to confer on-going full program approval. TC and GH recused. Motion passed.

80 5.1.2 Nashua Community College Request for Ongoing Board Approval- After discussion a motion
81 made by GH seconded by SO to confer on-going full program approval. Motion passed.

82 5.2 LNA

83 5.2.1 Bi-Annual Site Visit Clinical Career Training LLC and Genesis- After discussion a motion made
84 by GH seconded by BF of approval of program. Motion passed.
85

86 5.2.2 Bi-Annual Review of Concord High School CRTCLNA Program- After discussion a motion
87 made by GH seconded by BF of approval of program. Motion passed.

88 5.2.3 Information for Your Consideration- Informational

89 5.2.4 Bi-Annual Visit with Laconia High School/JO Huot Technical Center- After discussion a motion
90 made by GH seconded by BF of approval of program. Motion passed.

91 5.2.5 Bi-Annual Site Visit at Manchester School of Technology- After discussion a motion made by GH
92 seconded by BF of approval of program. Motion passed.

93 5.2.6 Bi-Annual Site Visit Glencliff Home- After discussion a motion made by GH seconded by BF of
94 approval of program. Motion passed.
95

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98 **7.0 ADJUDICATIVE (INVESTIGATOR/PROSECUTOR)**

99 7.1 Hearings

100 7.1.2 Elizabeth Willett, LNA/MNA – Discipline Hearing Disciplinary Hearing proceeded at 10:08 am.
101 A motion was made by BF, seconded by GH to dismiss. Motion pass with a quorum via roll call vote.
102 Hearing concluded at 11:07 am.

103 7.1.3 Elizabeth Frost, RN – Show Cause Hearing proceeded at 12:48 pm. - A motion was made by SO
104 seconded by GH to allow to endorsement of license with a strong suggestion that she look into NHPHP and
105 the board would like to be included in reports that are sent to the state of AZ. Motion pass with a quorum
106 via roll call vote. Hearing concluded at 12:57 pm.

107 7.1.4 Amy Vickers, RN – Appearance - A motion was made by GH seconded by WSJ to lift probation
108 and allow to license. Motion pass with a quorum via roll call vote.

109 7.1.5 Jennifer Richard, LNA – Appearance A motion was made by WSJ seconded by SO to
110 conditionally deny licensure and order a show cause hearing for the January 28, 2021 meeting. Motion
111 pass with a quorum via roll call vote.

112 **10.0 CLINICAL PRACTICE**

113 10.1 Clinical Inquiries

114 10.1.1 Clarification of Provider Credential When Carrying Out Orders for Medication Administration –
115 After discussion a motion was made by GH seconded by WSJ to refer question to the Practice & Education
116 Committee. Motion passed.

117 10.2 Clinical Committees

118 10.2.1 Practice & Education Committee Minutes - Dec. 3, 2020 – After discussion a motion was made by
119 JD seconded by GH to approve all except question (#5) Can an LNA perform ear irrigation? A motion
120 made by GH seconded by BF to modify answer to allow trained LNAs to work under a provider.
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123

124 **12.0 ADJOURNMENT**

125 At 2:21 p.m., upon motion by SO, which was seconded by GH, the Board voted unanimously via roll call vote to
126 adjourn the public meeting.

127 **Next Regular Board Meeting: January 28, 2021 at 8:00 a.m.**

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