

**MINUTES
STATE OF NEW HAMPSHIRE
BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**

June 14, 2021

The regularly scheduled meeting of the New Hampshire Board of Examiners of Nursing Home Administrators was held at 7 Eagle Square, Concord, New Hampshire, 03301, on the above date, beginning at 9:30 A.M. Unless otherwise indicated, the members present and participating were: Luanne S. Rogers, NHA; Arthur O’Leary, NHA; Anthony C. Linardos, R.Ph; and Ted J. Purdy, NHA, Chair and Mark J. Bonica, PhD. Absent were: Barry E. Conway, Public Member; Anne Howe, RN and Daniel Estee, NHA.

Ted Purdy, called the meeting to order at 9:35 A.M.

INTERVIEWS/HEARINGS WITH THE BOARD:

N/A

NEW BUSINESS:

1. Minutes from the March 10, 2021 Board meeting. **Board Action: 06/14/2021** – On motion of Ms. Rogers seconded by Mr. O’Leary, approved as amended. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. O’Leary	Yes
Mr. Purdy			
2. NAB Notification of Regulation 34 CFR 668.43 to member Board, DOE Regulation notification by higher education compacts. **Board Action: 06/14/2021 – File**
3. Emergency and Temporary Permits - Victoria Davies, Board Administrator, to post instructions on the Board’s website on how to apply for Temporary or Emergency Permits.
4. Defining Public and Non-Public Session **Board Action: 06/14/2021** – Tabled.
5. Barry Conway: Update regarding NAB's 2021 Virtual Annual Meeting June 9 - 11, 2021. **Board Action: 06/14/2021** – Tabled.

6. Continuing Education requirements – On motion of Ms. Rogers and seconded by Mr. O’leary the Board voted to through Emergency Rule, to amend ***Nuh 401.01 Renewal of Registration (B) (2)***, to accept completion of a minimum of 20 clock hours of continuing education in subjects related to nursing home administration in the 2 years which immediately precede the application for renewal of license. Otherwise to satisfy the applicable criteria established in the laws and rules. The Board ensued discussion regarding the shortage of Nursing Home Administrators due to the COVID-19 pandemic in New Hampshire and recognized if the Board does not to accept completion of only 20 clock hours of continuing education the substantial fiscal harm to the state or its citizens which could otherwise occur if the rule were not adopted as an emergency rule.

COMMITTEE REPORTS

EDUCATION COMMITTEE:

1. **Lean Six Sigma Yellow Belt. Board Action: 06/14/2021** – On motion of Ms. Rogers seconded by Mr. Linardos, approved. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

2. **Building the Right Work Culture- Relational Intelligence. Board Action: 06/14/2021** – On motion of Ms. Rogers seconded by Mr. Linardos, approved. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

3. **AHRQ ECHO National Nursing Home COVID-19 Action Network. Board Action: 06/14/2021** – On motion of Ms. Rogers seconded by Mr. Linardos, approved. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

4. **Life Safety Code Business Occupancy Requirements. Board Action: 06/14/2021** – On motion of Ms. Rogers seconded by Mr. Linardos, approved.

Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

5. **Human Behavior in Organizations (OL-500).** Board Action: 06/14/2021 – On motion of Ms. Rogers seconded by Mr. Linardos, approved. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

6. **Population-Based Epidemiology (IHP-515).** Board Action: 06/14/2021 – On motion of Ms. Rogers seconded by Mr. Linardos, approved. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

7. **Bringing in the right people. Interviewing Skills/Service Excellence Management Training.** Board Action: 06/14/2021 – On motion of Ms. Rogers seconded by Mr. Linardos, approved. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

EVALUATION COMMITTEE:

1. **APPLICANTS FOR APPROVAL TO SIT FOR EXAM(S)** (If applicant passes exam(s), staff to issue license and ratify at next regularly scheduled Board Meeting):

O’BARA, Nathan E., NHA – State & NAB

Board Action: 6/14/2021 – On motion of Mr. Linardos, seconded by Mr. O’Leary, approval to sit for the exam(s). Each member recorded his or her vote on the motion, which passed by the unanimous pole vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

MILNAMOW, Philip M., NHA Reciprocity - State

Board Action: 06/14/2021 – On motion of Mr. Linardos, seconded by Mr. O’Leary, the Board voted to deny Mr. Milnamow’s reciprocity application as Mr. Milnamow does not meet the qualifications to apply for licensure through reciprocity. The Board requested Mr. Milnamow apply through the standard initial application procedures. Each member recorded his or her vote on the motion, which passed by the unanimous pole to vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

PIPPA, Michelle, NHA - Temp

Board Action: 6/14/2021 – On motion of Mr. Linardos, seconded by Mr. O’Leary, approval to sit for the exam(s). Each member recorded his or her vote on the motion, which passed by the unanimous pole vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

RATIFY EMERGENCY PERMIT ISSUED ON May 17, 2021

Board Action: 6/14/2021 – on motion of Ms. Rogers, seconded by Mr. O’Leary, Board ratified vote to issue Emergency Permit issued on May 17, 2021. Each member recorded his or her vote on the motion, which passed by the unanimous pole vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

Morrison Hospital Association, Patti Roy/Jeffrey Lacroix

RATIFY LICENSE ISSUED ON January 13, 2021

Board Action: 6/14/2021 – on motion of Ms. Rogers, seconded by Mr. O’Leary, Board ratified vote to issue Ms. Stevens license, issued on January 13, 2021. Each member recorded his or her vote on the motion, which passed by the unanimous pole vote of all members present.

STEVENS, Joanna L., NHA

RATIFY LICENSE ISSUED ON January 27, 2021

Board Action: 06/14/2021 – On motion of Ms. Rogers, seconded by Mr. O’Leary, Board ratified vote to issue Mr. Labrie’s license, issued on January 27, 2021. Each member recorded his or her vote on the motion, which passed by the unanimous pole vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

LABRIE, Nicholas P., NHA

RATIFY LICENSE ISSUED ON February 8, 2021

Board Action: 06/14/2021 – On motion of Ms. Rogers, seconded by Mr. O’Leary, Board ratified vote to issue Mr. Ramirez-Gullo’s license, issued on February 8, 2021. Each member recorded his or her vote on the motion, which passed by the unanimous pole vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

RAMIREZ-GULLO, Ritza I., NHA

RATIFY LICENSE ISSUED ON February 17, 2021

Board Action: 06/14/2021 – On motion of Ms. Rogers, seconded by Mr. O’Leary, Board ratified vote to issue Mr. Rogers license, issued on February 17, 2021. Each member recorded his or her vote on the motion, which passed by the unanimous pole vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

ROGERS, Richard C., NHA

RATIFY LICENSE ISSUED ON May 5, 2021

Board Action: 06/14/2021 – On motion of Ms. Rogers, seconded by Mr. O’Leary, Board ratified vote to issue Mr. Whitman’s license, issued on May 5, 2021. Each member recorded his or her vote on the motion, which passed by the unanimous pole vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

WHITMAN, Timothy A., NHA

RATIFY LICENSE EMERGENCY PERMIT ISSUED ON March 26, 2021

Board Action: 06/14/2021 – On motion of Ms. Rogers, seconded by Mr. O’Leary, Board ratified vote to issue Emergency Permit to Elmwood Center, issued on March 26, 2021. Each member recorded his or her vote on the motion, which passed by the unanimous pole vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

Elmwood Center
290 Hanover Street
Claremont NH 03743

RATIFY LICENSE EMERGENCY PERMIT ISSUED ON March 4, 2021

Board Action: 06/14/2021 – On motion of Ms. Rogers, seconded by Mr. O’Leary, Board ratified vote to issue Emergency Permit to Mineral Springs, issued on March 4, 2021. Each member recorded his or her vote on the motion, which passed by the unanimous pole vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

Mineral Springs
1251 White Mountain Road
North Conway NH 03860

RATIFY LICENSE EMERGENCY PERMIT ISSUED ON March 5, 2021

Board Action: 06/14/2021 – On motion of Ms. Rogers, seconded by Mr. O’Leary, Board ratified vote to issue Emergency Permit to Holy Cross Health Center, issued on March 5, 2021. Each member recorded his or her vote on the motion, which passed by the unanimous pole vote of all members present.

Mr. Linardos	Yes	Mr. O’Leary	Yes
Ms. Rogers	Yes	Mr. Bonica	Yes
Mr. Purdy			

Holy Cross Health Center
Sisters of Holy Cross
377 Island Pond Road
Manchester NH 03109

Motion to commence 1st non-public session:

On motion of Mr. Estee, seconded by Mr. Conway, at 9:46 A.M. the Board voted to conduct a non-public session for the purpose of discussing license applications and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Mr. Linardos	Yes	Mr. O'Leary	Yes
Ms. Rogers	Yes	Ms. Howe	Yes
Mr. Estee	Yes	Mr. Conway	Yes

1st NON-PUBLIC SESSION:

[Minutes kept separately]

On motion of Mr. Estee, seconded by Mr. Conway, the Board voted to go into public session. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Mr. Linardos	Yes	Mr. O'Leary	Yes
Ms. Rogers	Yes	Ms. Howe	Yes
Mr. Estee	Yes	Mr. Conway	Yes

Motion to keep minutes of 1st non-public session confidential:

Upon the motion of Ms. Rogers and the second of Mr. Estee, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Mr. Linardos	Yes	Mr. O'Leary	Yes
Ms. Rogers	Yes	Ms. Howe	Yes
Mr. Estee	Yes	Mr. Conway	Yes

On motion of Ms. Howe, seconded by Mr. Estee, meeting adjourned at 10:00 a.m. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Mr. Linardos	Yes	Mr. O'Leary	Yes
Ms. Rogers	Yes	Ms. Howe	Yes
Mr. Estee	Yes	Mr. Conway	Yes

DATE OF NEXT MEETING: September 8, 2021 at 9:30 A.M.