

**NH BOARD OF NURSING
PUBLIC EMERGENCY
MEETING MINUTES
October 16, 2020**

CALL TO ORDER

An emergency conference via phone meeting was called to order by Chair Tracey Collins at 3:32 pm

The following board members were present: Tracey Collins (TC), Somer Andrews (SA), Gene Harless (GH), Jeanne Donohoe (JD), Maureen Murtagh (MM), Melissa Underhill (MU) and Beth Fersch (BF)

The following board members were absent: Wendy Stanley Jones (WSJ), Samantha O'Neill (SO), and Melissa Tuttle (MT)

The following non board member(s) were present: Elaine Bonner, Administrative Assistant, Atty. Michael Porter, OPLC Enforcement and Brianna Miller, Investigator and Ashley Czechowicz, Acting Administrator.

SA 91-A:3, II (i) *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

The Non-Public Session began at 3:34 p.m. and is recorded as follows:

Motion to commence 1st non-public session:

On motion of SA, seconded by GH, the Board voted to conduct a non-public session for the purpose of board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 328-B:38, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present and included all members listed above. Motion to come out of non-public at 3:46 p.m. by GG and seconded by SA and vote was unanimous by role call.

Motion to keep minutes of the non-public session confidential:

Upon the motion of GH and the second of SA, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 326-B:38. However, forty-eight hours after the mailing of any order, its respective vote shall automatically become public in accordance with RSA 328-B:38. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

ADJUDICATION

Adjudicative (Investigator/ Prosecutor)

Hearing for: American School of Nursing

Hearing held pursuant to the Nurse Practice Act RSA 326-B and Administrative Rules, Chapter 100-800, proceeded at 3:33 p.m. with Chair Tracey Collins presiding.

The following board members were present: Tracey Collins (TC), Somer Andrews (SA), Gene Harless (GH), Jeanne Donohoe (JD), Maureen Murtagh (MM), Melissa Underhill (MU) and Beth Fersch (BF),

The following board members were absent: Wendy Stanley Jones (WSJ), Samantha O'Neill (SO), and Melissa Tuttle (MT)

The following non board member(s) were present: Elaine Bonner, Administrative Assistant, Atty. Michael Porter, OPLC Enforcement and Brianna Miller, Investigator and Ashley Czechowicz, Acting Administrator.

Motion made by GH and seconded by JD to emergently suspend the Board's approval of the Nursing Education Program offered and provided by Trigram Education Partners, LLC, d/b/a American School of Nursing and Medical Studies with the hearing to be held at the next Board of Nursing Meeting on October 22, 2020.

Motion passed with a quorum via roll call.

Hearing concluded at: 3:45 p.m.

Motion made by GH and seconded by BF to adjourn the emergency public meeting at 3:46 p.m.