

**NH BOARD OF NURSING  
PUBLIC EMERGENCY  
MEETING MINUTES  
November 10, 2020**

**CALL TO ORDER**

An emergency conference via phone meeting was called to order by Chair Tracey Collins at 12:00 pm

The following board members were present: Tracey Collins (TC), Samantha O'Neill (SO), Somer Andrews (SA), Maureen Murtagh (MM), Gene Harless (GH), Melissa Tuttle (MT) and Melissa Underill (MU)

The following board members were absent: Jeanne Donohoe (JD), Wendy Stanley Jones (WSJ), and Beth Fersch (BF)

The following non board member(s) were present: Ashley Czechowicz, Administrator, Elaine Bonner, Administrative Assistant and Lindsey Courtney, Director

**SA 91-A:3, II (i)** *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

The Non-Public Session began at 12:05 p.m. and is recorded as follows:

**Motion to commence 1st non-public session:**

On motion of GH, seconded by SO, the Board voted to conduct a non-public session for the purpose of board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 328-B:38, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present and included all members listed above. Motion to come out of non-public at 12:37 p.m. by GH and seconded by SA and vote was unanimous by role call.

**Motion to keep minutes of the non-public session confidential:**

Upon the motion of GH and the second of SA, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 326-B:38. However, forty-eight hours after the mailing of any order, its respective vote shall automatically become public in accordance with RSA 328-B:38. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

**HEARING:**

The matter of Trigram Education Partners, LLC d/b/a American School of Nursing & Medical Studies - Senior Student's Course and Hours completed was reviewed and discussed, a motion was made by SO seconded by MU not to allow students to sit for NCLEX sighting not enough hours and students do not meet education standards.

Chair requested the roll call.

Tracey Collins (TC), Samantha O'Neill (SO), Somer Andrews (SA), Maureen Murtagh (MM), Gene Harless (GH), Melissa Tuttle (MT) and Melissa Underill (MU)

The motion passed.

Motion made by SA and seconded by SO to adjourn the emergency public meeting at 12:38 p.m.