

**NH BOARD OF NURSING  
PUBLIC MINUTES  
February 25, 2021  
Via Zoom**

**CALL TO ORDER**

The meeting was called to order and convened at 8:00 a.m. by Tracey Collins, Chair, with quorum present.

The following board members were present for all or part of the meeting: Chair, Tracey Collins (TC), Vice Chair, Samantha O’Neill (SO), Beth Fersch (BF), Wendy Stanley Jones, (WSJ), Jeanne Donohoe (JD), Somer Andrews (SA), Gene Harkless (GH), and Maureen Murtagh (MM)

The following board member was absent: Melissa Tuttle (MT) and Melissa Underhill, (MU)

The following board staff present for the meeting: Ashley Czechowicz, (AC), Administrator, Elaine Bonner (EB), Administrative Assistant, Margaret Dolfini, RN/APRN (MD), Program Specialist, Lynne Theuner, LNA/MNA (LT), Program Specialist, Todd Prevett, Hearings Examiner

The following applies to all Non-Pubic Sessions.

All Non-Public Sessions are recorded as follows for the purpose of board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, RSA 326-B: 38 Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board’s executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present and included all members listed above.

And

Motion to keep minutes of the non-public session confidential from public disclosure pursuant to RSA 91-A: 3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 236-B: 38. However, forty-eight hours after the mailing of any order, its respective vote shall automatically become public in accordance with RSA 326-B: 38.

Upon motion of GH seconded by WSJ, the Board voted to commence the **1<sup>st</sup> non-public session** at 8:50 a.m. and ended at 9:58 a.m.

Motion to come out of non-public was made by SO and seconded by BF, by unanimous roll call vote.

Upon the motion of SO and the second of BF, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

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Upon motion of GH, seconded by SA, the Board voted to commence the **2<sup>nd</sup> non-public session** at 2:02 p.m. and ended at 4:48 p.m.

Motion to come out of non-public was made by SA and seconded by GH, by unanimous vote.

Upon the motion of SA and the second of GH, the Board voted to keep minutes of the non-public session confidential from public disclosure. Each member recorded his or her vote on the motion, which passed by unanimous vote.

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**All vote motions were passed by roll call vote.**

**2.0 APPROVAL OF MINUTES**

2.1 Public Minutes

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2.1.1 January 28, 2021 - The Board reviewed the minutes as written. A motion made by SO, seconded by GH to approve as written via roll call vote

2.3.1 February 9, 2021 – Emergency - The Board reviewed the minutes as written. A motion made by SO, seconded by GH to approve as written via roll call vote

**4.0 REPORT OF BOARD ADMINISTRATOR/STAFF**

4.3 Articles of Interest

4.3.1 BBONIT Registration – Informational – Ashley will look into asking for additional registration availability.

**5.0 EDUCATION**

5.1 LPN/RN

5.1.1 St. Joseph’s School of Nursing LPN to ASN Pathway for American School of Nursing Students - After discussion a motion was made by GH seconded by SO to approve St. Joseph’s School of Nursing proposal for a temporary four-semester LPN to ASN program for ASNMC students. Motion passed.

5.2 LNA

5.2.1 Quarterly report from Excel Testing - After discussion a motion made by JD seconded by GH to allow.

5.2.2 Quarterly report of Pearson VUE - Informational

5.2.3 FYI-Request to Use Simulation Lab - Informational

5.2.4 FYI-Request to Use Simulation Lab - Informational

5.2.5 FYI-Request to Use Simulation Lab - Informational

5.2.6 New textbook and curriculum change - After discussion a motion made by GH seconded by WSJ to allow. MM recused.

5.2.7 Bi-Annual visit with Pinkerton Academy LNA Program - After discussion a motion made by GH seconded by JD to allow.

**7.0 ADJUDICATIVE (INVESTIGATOR/PROSECUTOR)**

7.1 Hearings

7.1.1 Jennifer Burlock, LNA – Discipline Hearing proceeded at 10:07 am. A motion was made by SA, seconded by WSJ to suspend license for 2 years. Motion pass with a quorum via roll call vote with Maureen voting no. Hearing concluded at 11:14 am.

7.1.2 Felicia LeBrun, LNA – Show Cause Hearing proceeded at 11:15 am - A motion was made by seconded by GH to allow to license. Motion pass with a quorum via roll call vote. Hearing concluded at 11:24 am.

7.1.3 American School - Discipline Hearing proceeded at 12:05 pm. A motion was made by GH, seconded by SO to revoke. Motion pass with a quorum via roll call. Hearing concluded at 1:49 pm.

**10.0 CLINICAL PRACTICE**

10.2 Clinical Committees

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10.2.1 Practice & Education Committee Minutes – Feb.4, 2021 – After discussion a motion made by WSJ seconded by GH to to accept the recommendation from the Practice and Education Committee. Motion passed.

10.3 Liaison Committees

10.3.1 Report of GH noted that she has reached out to the committee after the January 28, 2021 meeting and has not had a response.

**12.0 ADJOURNMENT**

At 4:49 p.m., upon motion by WSJ, which was seconded by JD, the Board voted unanimously via roll call vote to adjourn the public meeting.