

**NH BOARD OF NURSING  
PUBLIC EMERGENCY  
MEETING MINUTES  
March 10, 2021**

**CALL TO ORDER**

An emergency conference via Zoom meeting was called to order by Chair Tracey Collins at 5:06 pm

The following board members were present: Tracey Collins (TC), Maureen Murtagh (MM), Jeanne Donohoe (JD), Melissa Tuttle (MT), Gene Harless (GH), Melissa Underill (MU), Somer Andrews (SA) and Beth Fersch (BF)

The following board members were absent: Wendy Stanley Jones (WSJ) and Samantha O'Neill (SO)

The following non board member(s) were present: Ashley Czechowicz, Administrator, Elaine Bonner, Administrative Assistant and Mike Porter, Enforcement

**SA 91-A:3, II (i)** *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

The Non-Public Session began at 5:08 p.m. and is recorded as follows:

**Motion to commence 1st non-public session:**

On motion of GH, seconded by BF, the Board voted to conduct a non-public session for the purpose of board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 328-B:38, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present and included all members listed above. Motion to come out of non-public at 5:16 p.m. by SA and seconded by GH and vote was unanimous by role call.

**Motion to keep minutes of the non-public session confidential:**

Upon the motion of SA and the second of GH, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 326-B:38. However, forty-eight hours after the mailing of any order, its respective vote shall automatically become public in accordance with RSA 328-B:38. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

**HEARING:**

The matter of Dawn Nicholls, RN – The Confidential Memorandum was reviewed and discussed, a motion was made by BF seconded by SA to emergently suspend the license of Dawn Nicholls, RN. The board has determined the licensee presents an imminent danger to the public health, safety, or welfare.

Chair requested the roll call.

Tracey Collins (TC), Maureen Murtagh (MM), Jeanne Donohoe (JD), Melissa Tuttle (MT), Gene Harless (GH), Melissa Underill (MU), Somer Andrews (SA) and Beth Fersch (BF)

The motion passed.

Motion made by SA and seconded by GH to adjourn the emergency public meeting at 5:16 p.m.

**NH BOARD OF NURSING  
PUBLIC EMERGENCY  
MEETING MINUTES  
March 10, 2021**

**CALL TO ORDER**

An emergency conference via Zoom meeting was called to order by Chair Tracey Collins at 5:18 pm

The following board members were present: Tracey Collins (TC), Maureen Murtagh (MM), Jeanne Donohoe (JD), Melissa Tuttle (MT), Gene Harless (GH), Melissa Underill (MU), Somer Andrews (SA) and Beth Fersch (BF)

The following board members were absent: Wendy Stanley Jones (WSJ) and Samantha O'Neill (SO)

The following non board member(s) were present: Ashley Czechowicz, Administrator, Elaine Bonner, Administrative Assistant and Mike Porter, Enforcement

**SA 91-A:3, II (i)** *Consideration of matters relating to the preparation for and the carrying out of emergency functions, including training to carry out such functions, developed by local or state safety officials that are directly intended to thwart a deliberate act that is intended to result in widespread or severe damage to property or widespread injury or loss of life.*

The Non-Public Session began at 5:20 p.m. and is recorded as follows:

**Motion to commence 2nd non-public session:**

On motion of SA, seconded by BF, the Board voted to conduct a non-public session for the purpose of board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 328-B:38, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present and included all members listed above. Motion to come out of non-public at 5:26 p.m. by SA and seconded by JD and vote was unanimous by role call.

**Motion to keep minutes of the non-public session confidential:**

Upon the motion of SA and the second of BF, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a board member and/or to render the proposed action ineffective and/or is not subject to public disclosure pursuant to RSA 326-B:38. However, forty-eight hours after the mailing of any order, its respective vote shall automatically become public in accordance with RSA 328-B:38. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

**HEARING:**

The matter of Sara Loren, RN – The Confidential Memorandum was reviewed and discussed, a motion was made by SA seconded by MU to emergently suspend the license of Sara Loren, RN. The board has determined the licensee presents an imminent danger to the public health, safety, or welfare.

Chair requested the roll call.

Tracey Collins (TC), Maureen Murtagh (MM), Jeanne Donohoe (JD), Melissa Tuttle (MT), Gene Harless (GH), Melissa Underill (MU), Somer Andrews (SA) and Beth Fersch (BF)

The motion passed.

Motion made by SA and seconded by JD to adjourn the emergency public meeting at 5:28 p.m.