



State of New Hampshire  
Office of Professional Licensure & Certification

7 Eagle Square, Concord NH 03301  
Phone: 603-271-2152

## Renewal Checklist

### Professional Board: Occupational Therapist & Assistants

Please use this checklist to prepare for your online renewal. Required items not entered or uploaded may cause delays in renewal of a license.

### Required Information

- **Continuing Education for Occupational Therapist & Assistant: 24 hours**
  - This is entered as a line item in the continuing education section of your online renewal.  
\* You are not required to upload a copy of your certificate of completion.
- **Supervision Form for Occupational Therapist Assistants**
  - [SUPERVISION FORM \(nh.gov\)](http://nh.gov)  
\* You are required to upload this form in the document upload section of your online renewal.
- **Response to Questions:**
  - Please read each question carefully.
  - If you answered "Yes" to questions #1 thru #10, must upload a detailed explanation.
- **Licensing Fee: \$110.00**
  - Forms of payment accepted: MasterCard, VISA, AMEX and Discover.

### For more information visit:

[Occupational Therapy Governing Board Laws and Rules | NH Office of Professional Licensure and Certification](#)