

OFFICE OF LICENSED ALLIED HEALTH PROFESSIONALS

Occupational Therapy Governing Board



PUBLIC MEETING MINUTES

February 28, 2022

The February 28, 2022, meeting of the Occupational Therapy Governing Board convened at 10:01 a.m. at 7 Eagle Square, Concord New Hampshire, 03301, with the following members present:

Olivia Freeman, OT, Chair
Sarah Hinkley, OT
Traci Johnson, OT
Pat Gruttemeyer, Public Member

Others Present:

Jessica Whelehan, Board Administrator III

Members Absent:

Nicole Quartulli, OTA

PUBLIC SESSION

CALL TO ORDER: Olivia Freeman called the meeting to order at 10:01 AM.

APPROVAL OF THE JANUARY 31, 2022, PUBLIC MEETING MINUTES:

Sarah Hinkley moved to accept the 1/31/2022 public meeting minutes as written, and Pat Gruttemeyer seconded; the motion passed unanimously.

OT COMPACT:

The Board reviewed the "Welcome Letter" from the OT Compact. Olivia Freeman reminded the Board that she had agreed to serve as delegate for the first year.

RULES:

Tina Kelley, OPLC Rules, presented the Final Proposal for Occ 400, noting one minor change on page 24. Olivia Freeman noted that there was another edit needed, again changing "1" to "one". Traci Johnson motioned to accept the Occ 400 Final Proposal, as amended, and Pat Gruttemeyer seconded; the motion passed unanimously.

OPLC OFFICE CHANGES/UPDATES:

Jessica Whelehan, Board Administrator, informed the Board that the "Renewal Team" had been dissolved, and that licensing and renewal for each Board would be handled by a group of people, allowing for a more focused effort, and for OPLC employees to become "subject matter experts". Traci Johnson asked about the status of the audit; Jessica Whelehan replied that she did not have an update

at this time. It was noted that the rules required that the audit forms be in no later than February 28, and as a letter informing the licensees of an audit had not yet been sent, it was unlikely that anything had been received. Olivia Freeman asked how this would come back, in terms of the Board. Jessica Whelehan explained that this decision was not a Board decision, that it had been made at OPLC, and would not reflect on the Board, just as the 2020 audit would not reflect on the Board, as that was not a Board decision, but a result of the pandemic and an administrator decision.

OCCUPATIONAL THERAPIST APPLICATIONS FOR REINSTATEMENT

- a) Amy L. Amberger, OT: Pat Gruttemeyer moved to reinstate Amy Amberger, and Sarah Hinkley seconded; the motion passed unanimously.

MOTION TO ENTER INTO NON-PUBLIC SESSION:

- a) Upon motion of Sarah Hinkley and Pat Gruttemeyer seconded, the Board voted to enter into non-public session at 10:22 AM for the purpose of discussing alleged licensee misconduct which, if discussed in public, would likely affect adversely the reputation of a person who is not a member of this body pursuant to RSA 91-A:3, II (c). Rollcall vote: Olivia Freeman - Yes, Sarah Hinkley - Yes, Traci Johnson - Yes, Pat Gruttemeyer - Yes.

RESUME PUBLIC SESSION:

- b) At 10:35 AM the Board returned to public session. Sarah Hinkley moved to seal the non-public minutes because divulgence of the information in the minutes would likely adversely affect the reputation of the licensee(s) discussed, and Traci Johnson seconded the motion. The Board voted unanimously seal the minutes of the non-public session pursuant to RSA 91-A:3.

OCCUPATIONAL THERAPIST APPLICATIONS FOR REINSTATEMENT

- a) Jessi Bergeron, OTA: Upon motion of Sarah Hinkley and Pat Gruttemeyer seconded, the Board voted to accept the application for licensure reinstatement. Rollcall vote: Olivia Freeman - Yes, Sarah Hinkley - Yes, Nicole Quartulli - Yes, Traci Johnson - Yes, Pat Gruttemeyer - Yes.

NEW BUSINESS (Continued):

- a) Jessica Whelehan briefly discussed how to use the "License Lookup" option on www.oplc.nh.gov.
- b) Olivia Freeman confirmed that all members present would also be able to attend the March 28, 2022, meeting, scheduled at 10:00 am.