

State of New Hampshire Office of Professional Licensure & Certification

> 7 Eagle Square, Concord NH 03301 Phone: 603-271-2152

HOW TO LOG INTO YOUR ACCOUNT

1. Go to Https://forms.nh.gov/license/Login.aspx

• Enter your User Id and Password

0	New Hampshire Online Licensing	
	New Hampshire Online Licensing	
Create an Account		
Reset Password	If you have specific questions regarding the licensing process contact your licensing agency. If you have a problem using this web site send an email by clicking on the Contact Us link below. This mail is monitored during normal business hours.	
Retrieve User ID		
BUSINESS ACCOUNT	User Id:	
Create an Account		
	Password:	
Reset Password	Password:	

2. If you do not know your User Id and Password:

- Go to the applicable section (PERSON or BUSINESS ACCOUNT) of the Menu (pictured above)
- Select "Retrieve User ID"
- Enter the requested information as indicated
- Select "Search" to retrieve your User Id and reset your password.
 - You should be brought to the page: "Step 2: Create your User ID and Password"
 - o If the User Id field is blank, then create one and complete the section as indicated.

Menu Login Page	Search for your Record	
	Read all instructions before beginning the registration process. You must complete this search process even if you do not have an existing license in New Hampshire.	If you do not know your
	Existing NH License :	registration code, contact
	Enter your last name, license number and registration code from your renewal notice in the fields below. Click the search button to retrieve your current person record.	Customer Support:
	Never Held a NH License:	
	Enter your last name. Enter a zero in the License number field and a zero in the registration code field.	customersupport@oplc.nh.gov Please include your name,
	Retrieve User ID:,	profession, and license number
	Enter your last name, license number and registration code in the fields below. This will display your current User ID and question information. You can also change your password here.	
	Last Name:	(603) 271-2152
	License Number:	
	Registration Code:	
	Search	

3. Log in with the newly created User Id and Password.