

State of New Hampshire Office of Professional Licensure & Certification

7 Eagle Square, Concord NH 03301 Phone: 603-271-2152

HOW TO REQUEST A NAME CHANGE

Please complete the following:

1. Email a Request for Name Change to: customersupport@oplc.nh.gov

Please include:

- Licensee Current: Legal First and Last Name
- o Licensee Requested Change to: Legal First and Last Name
- o License Number
- o Type of License/Profession/Board

2. Attach a copy of documentation affirming the name change.

Please note:

- A copy of the name change document such as a marriage certificate, divorce decree, or probate court order must be attached.
- o Driver Licenses and social security cards are not accepted as name change documents.

If you have any questions or need additional assistance, please call 603.271.2152 to speak with one of our customer support representatives. Our office hours are Monday thru Friday, 8am-4pm (excluding holidays).