

RULEMAKING NOTICE FORM

Notice Number _____

Rule Number Plc 100

<p>1. Agency Name & Address:</p> <p>Office of Professional Licensure & Certification 7 Eagle Square Concord, NH 03301</p>	<p>2. RSA Authority: <u>RSA 310-A:1-d, II(h)(2); RSA 541-A:16, I(a)</u></p> <p>3. Federal Authority: <u>n/a</u></p> <p>4. Type of Action:</p> <p>Adoption _____</p> <p>Repeal _____</p> <p>Readoption _____</p> <p>Readoption w/amendment <u> X </u></p>
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5. Short Title: **Organizational Rules**

6. (a) Summary of what the rule says and of any proposed amendments:

Plc 100 contains the organizational rules for the Office of Professional Licensure and Certification (OPLC). The rules include definitions for title Plc, contact information, an explanation of the structure of the OPLC, and information needed to make requests for records. Subsequent to the rules being adopted in 2019 the OPLC’s offices moved, so the locational information and mailing address in the rules is no longer correct. Also, Laws of 2021, 91:76, effective July 1, 2021, made changes to the OPLC’s structure. The rules are thus proposed to be readopted with amendments to update the information in the rules and to clarify that the OPLC comprises two divisions and the Office of the Executive Director, not three divisions. In addition, a definition of “supported boards, commissions, and councils” is proposed to be adopted to reduce the number of times a reference to the statute has to be made and to emphasize that the OPLC supports those boards, commissions, and councils.

6. (b) Brief description of the groups affected:

These rules affects anyone who interacts with the Office of Professional Licensure and Certification.

6. (c) Specific section or sections of state statute or federal statute or regulation which the rule is intended to implement:

Rule	State Statutes Implemented
Plc 100 (also see specific sections listed below)	RSA 310-A:1 through 1-f
Plc 102.01	RSA 310-A:1
Plc 102.02	RSA 310-A:1-d
Plc 102.03 -102.06	RSA 310-A:1-a
Plc 103.01	RSA 91-A:4

7. Contact person for copies and questions including requests to accommodate persons with disabilities:

Name: **Gretchen Hamel** Title: **Program Specialist IV**
Address: **OPLC** Phone #: **Please contact via email**
7 Eagle Square Fax#: **(603) 271-0597 (main OPLC)**
Concord, NH 03301 E-mail: **Gretchen.R.Hamel1@oplc.nh.gov**

The rules can be reviewed on-line at
<https://www.oplc.nh.gov/oplc-laws-and-rules>

TTY/TDD Access: Relay NH 1-800-735-2964
or dial 711 (in NH)

8. Deadline for submission of materials in writing or, if practicable for the agency, in the electronic format specified: **4:00 PM on Friday, October 8, 2021**

Please submit comments to OPLC-Rules@oplc.nh.gov

Fax E-mail Other format (specify):

9. Public hearing scheduled for:

Date and Time: **Thursday, September 30, 2021 at 10:00 AM**

Place: **Hearing Room, Office of Professional Licensure & Certification, 7 Eagle Square, Concord, NH 03301**

10. Fiscal Impact Statement (Prepared by Legislative Budget Assistant):

FIS # 21:077, dated 07/27/2021

1. **Comparison of the costs of the proposed rule(s) to the existing rule(s):**
There is no difference in cost when comparing the proposed rules to the existing rules.
2. **Cite the Federal mandate. Identify the impact on state funds:**
No federal mandate, no impact on state funds.
3. **Cost and benefits of the proposed rule(s):**
 - A. **To State general or State special funds:**
None.
 - B. **To State citizens and political subdivisions:**
None.
 - C. **To independently owned businesses:**
None.

11. Statement Relative to Part I, Article 28-a of the N.H. Constitution:

The rules provide information; they do not establish requirements, and so have no costs attributable to them. The rules thus do not mandate or assign any new, expanded, or modified programs or responsibilities to any political subdivision in such a way as to necessitate additional local expenditures and so do not violate Part I, Article 28-a of the N.H. Constitution.