

**RULEMAKING NOTICE FORM**

Notice Number \_\_\_\_\_

Rule Number \_\_\_\_\_

**Plc 1003**

1. Agency Name & Address:

**Office of Professional Licensure & Certification  
7 Eagle Square  
Concord, NH 03301**

2. RSA Authority:           **RSA 310-A:1-d, II(h)(3)**          

3. Federal Authority:   **n/a**  

4. Type of Action:

Adoption \_\_\_\_\_

Repeal \_\_\_\_\_

Readoption \_\_\_\_\_

Readoption w/amendment           **X**          

5. Short Title: **Per Diem Compensation; Reimbursable Expenses**

6. (a) Summary of what the rule says and of any proposed amendments:

**Plc 1003 was recently adopted as an interim rule to implement RSA 310-A:1-d, II(h)(3), enacted by Laws of 2021, 197:1, effective July 1, 2021, by establishing the criteria and procedures by which the OPLC will pay per diems and reimburse mileage, parking, and tolls to members of the boards, commissions, and councils supported by the OPLC, as listed in RSA 310-A:1-a, I.**

**Plc 1003 is proposed to be readopted as a regular rule, with amendments to address comments made by staff of the Office of Legislative Services (OLS) and concerns identified by the Joint Legislative Committee on Administrative Rules (JLCAR) during the interim rulemaking process. Specifically, the following changes are proposed:**

- Clarify the definition of “meeting” in Plc 1003.02(a); and
- Identify the form used to request per diems.

6. (b) Brief description of the groups affected:

**The rules in Plc 1003 affect those individuals who have been appointed as required by law to a board, commission, or council listed in RSA 310-A:1-a, I who wish to receive a per diem or reimbursement for parking and tolls, or both, for attending a meeting.**

6. (c) Specific section or sections of state statute or federal statute or regulation which the rule is intended to implement:

<b>Rule</b>	<b>State Statutes Implemented</b>
Plc 1003	RSA 310-A:1-d, II(h)(3) [Laws of 2021, 197:1, eff. 7-1-21]

7. Contact person for copies and questions including requests to accommodate persons with disabilities:

Name: **Gretchen Hamel** Title: **Program Specialist IV**  
Address: **OPLC** Phone #: **Please contact via email**  
**7 Eagle Square** Fax#: **(603) 271-0597 (main OPLC)**  
**Concord, NH 03301** E-mail: **[Gretchen.R.Hamel1@oplcnh.gov](mailto:Gretchen.R.Hamel1@oplcnh.gov)**

The rules can be reviewed on-line at  
<https://www.oplc.nh.gov/oplc-laws-and-rules>

TTY/TDD Access: Relay NH 1-800-735-2964  
or dial 711 (in NH)

8. Deadline for submission of materials in writing or, if practicable for the agency, in the electronic format specified: **4:00 PM on Friday, November 19, 2021**

Please submit comments to [OPLC-Rules@oplcnh.gov](mailto:OPLC-Rules@oplcnh.gov)

Fax

E-mail

Other format (specify):

9. Public hearing scheduled for:

Date and Time: **Tuesday, November 9, 2021 at 10:00 AM**

Place: **Hearing Room, Office of Professional Licensure & Certification, 7 Eagle Square, Concord, NH 03301**

10. Fiscal Impact Statement (Prepared by Legislative Budget Assistant):

FIS # 21:111, dated 10/04/2021

**1. Comparison of the costs of the proposed rule(s) to the existing rule(s):**

There is no difference in costs when comparing the proposed rules to the existing interim rules.

**2. Cite the Federal mandate. Identify the impact on state funds:**

No federal mandate, no impact on state funds.

**3. Cost and benefits of the proposed rule(s):**

**A. To State general or State special funds:**

None.

**B. To State citizens and political subdivisions:**

None.

**C. To independently owned businesses:**

None.

11. Statement Relative to Part I, Article 28-a of the N.H. Constitution:

**The rules do not apply to political subdivisions. The rules thus do not mandate or assign any new, expanded, or modified programs or responsibilities to any political subdivision in such a way as to necessitate additional local expenditures and so do not violate Part I, Article 28-a of the N.H. Constitution.**