

**MINUTES**  
**STATE OF NEW HAMPSHIRE**  
**BOARD OF REGISTRATION IN PODIATRY**  
**December 9, 2020**

The regularly scheduled meeting of the Board of Podiatry was held electronically via Zoom on the above date, beginning at 2:30 P.M. Unless otherwise indicated, the members present and participating were: Jennifer S. Sartori, DPM, President; Matthew L. Burrell, DPM; Julie M. Shaheen, DPM and Serena Shomody, DPM. Absent was: Daniel Morrissey, O.P., Public Member.

Ms. Sartori called the meeting to order at 2:30 P.M.

**INTERVIEWS/HEARINGS WITH THE BOARD:**

2:30 P.M. – Hearing regarding Michael Moharan, DPM, Docket #20-POD-0001

**AGENDA ITEMS:**

1. DRAFT Minutes from the September 9, 2020 Board meeting. Board Action: 12/9/20 – On motion of Dr. Burrell, seconded by Dr. Shomody, approved. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Dr. Sartori	Yes	Dr. Shaheen	Yes
Dr. Burrell	Yes	Dr. Shomody	Yes

2. Federation of Podiatric Medical Boards Newsletter. Board Action: 12/9/20 – File.

3. Standing order for approval. Board Action: 12/9/20 – On motion of Dr. Burrell, seconded by Dr. Shomody, approved. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Dr. Sartori	Yes	Dr. Shaheen	Yes
Dr. Burrell	Yes	Dr. Shomody	Yes

4. National Board of Podiatric Medical Examiners has provided an update that describes the decision made for the Part II CSPE exam with regards to COVID-19 contingency planning. Board Action: 12/9/20 – On motion of Dr. Sartori, seconded by Dr. Shaheen, The Board voted to accept the NBPME part II CSPE exam. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Dr. Sartori	Yes	Dr. Shaheen	Yes
Dr. Burrell	Yes	Dr. Shomody	Yes

5. **LICENSES:** Board Action: 12/09/2020 – On motion of Dr. Burrell, seconded by Dr. Shaheen, approved for full licensure. Unanimous. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Dr. Sartori	Yes	Dr. Shaheen	Yes
Dr. Burrell	Yes	Dr. Shomody	Yes

GIANGRECO, Bernadette, DPM

## TABLED ITEMS:

**CT1** Pod 300-500 Rules that are expiring in 2019 for licensure and renewals. **Board Action: 6/14/17** – Tabled. **Board Action: 9/13/17** – Tabled. **Board Action: 3/14/18** – Tabled. **Board Action: 3/14/18** – Tabled. **Board Action: 5/9/18**- Tabled. **Board Action: 6/13/18**- Tabled. **Board Action: 3/13/19** – On motion of Dr. Burrell, seconded by Mr. Morrissey, approved. Unanimous. **6/12/19** – **Board needs to revote on initial proposal Pod 300-500. Board Action: 6/12/19** – On motion of Dr. Burrell, seconded by Dr. Sartori, Board voted to approve the initial proposal Pod 300-500. Unanimous. **Board Action: 9/11/2019** - Tabled. **Board Action: 12/11/2019**- Tabled. **Board Action: 3/11/20** – Tabled. **Board Action: 6/10/20** – Tabled. **Board Action: 9/9/20** – Tabled. **Board Action: 12/9/20** – Tabled.

**CT2** Proposed Interim Rules for Pod 300-400 Rules. **Board Action: 4/15/19**- On motion of Dr. Dolan, seconded by Dr. Shaheen, approved. Unanimous. **6/12/2019** – **Board to vote on conditional approval response. Board Action: 6/12/19** - On motion of Dr. Burrell, seconded by Dr. Shaheen, Board voted to approve the conditional approval response. Unanimous. 6/12/19 – Board filed a conditional approval response with JLCAR and JLCAR stated the Board may adopt and file rules in Proposed Interim Rule 2019-14. **Board Action: 6/12/19** – On motion of Dr. Burrell, seconded by Dr. Shaheen, Board voted to adopt and file rules in proposed interim. Unanimous. **Board Action: 12/11/2019**- Tabled. **Board Action: 3/11/20** – Tabled. **Board Action: 6/10/20** – Tabled. **Board Action: 9/9/20** – Tabled. **Board Action: 12/9/20** – Tabled.

**Motion to commence non-public session:**

On motion of Dr. Shomody, seconded by Dr. Burrell, at 3:22 P.M. the Board voted to conduct a non-public session for the purpose of discussing license applications and other confidential Board business and noting that such a non-public session is authorized by RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, Lodge v. Knowlton, 119 N.H. 574 (1978), and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Dr. Sartori	Yes	Dr. Shaheen	Yes
Dr. Burrell	Yes	Dr. Shomody	Yes

**1st NON-PUBLIC SESSION :**

[Minutes kept separately]

**On motion of Dr. Burrell, seconded by D. Shaheen, the Board voted to go into public session.** Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Dr. Sartori	Yes	Dr. Shaheen	Yes
Dr. Burrell	Yes	Dr. Shomody	Yes

**Motion to keep minutes of 1<sup>st</sup> non-public session confidential:**

Upon the motion of Dr. Burrell and the second of Dr. Shaheen, the Board voted to withhold the minutes of the preceding non-public session from public disclosure pursuant to RSA 91-A:3, III. Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Dr. Sartori	Yes	Dr. Shaheen	Yes
Dr. Burrell	Yes	Dr. Shomody	Yes

**On the motion of Dr. Burrell, seconded by Dr. Shomody, meeting adjourned at 3:50 p.m.** Each member recorded his or her vote on the motion, which passed by the unanimous poll vote of all members present.

Dr. Sartori	Yes	Dr. Shaheen	Yes
Dr. Burrell	Yes	Dr. Shomody	Yes

**NEXT BOARD MEETING IS March 10, 2020 AT 2:30 P.M.**

## A Checklist To Ensure Meetings Are Compliant With The Right-to-Know Law During The State Of Emergency

### (Read at the September 9, 2020 Meeting of the Board of Podiatry)

As President of the Board of Podiatry, I, Jennifer Sartori, DPM, find that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

Please note that there is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with his Emergency Order, I am confirming that we are:

*a) Providing public access to the meeting by telephone, with additional access possibilities by video or other electronic means:*

We are utilizing Zoom for this electronic meeting.<sup>1</sup> All members of the NH Board of Podiatry have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and, if necessary, participate in this meeting through dialing the following: Meeting ID: 987 7178 5731; Password: 5nunuzb, or by clicking on the following website address:

<https://zoom.us/j/98771785731?pwd=RHBwaEY3TVVWZ1hpK3VSQUJPRDZCZz09>

*b) Providing public notice of the necessary information for accessing the meeting:*

We previously gave notice to the public of the necessary information for accessing the meeting, including how to access the meeting using Zoom or telephonically. Instructions have also been provided on the website of the NH Board of Podiatry (<https://www.oplc.nh.gov/podiatry/about.htm>).

*c) Providing a mechanism for the public to alert the NH Board of Podiatry during the meeting if there are problems with access:*

If anybody has a problem, please email Sharon Canney at [Sharon.Canney@oplc.nh.gov](mailto:Sharon.Canney@oplc.nh.gov).

*d) Adjourning the meeting if the public is unable to access the meeting:*

In the event the public is unable to access the meeting, the meeting will be adjourned and either the problem corrected or the meeting will be rescheduled.

Please note that **all votes** that are taken during this meeting shall be done by **roll call vote**. We will start the meeting by taking a roll call of attendees. When each member states their name, please also state whether there is anyone in the room with you during this meeting, which is required under the Right-to-Know law, also known as 91-A. Sharon, please do the roll call vote.

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<sup>1</sup> Many public bodies are utilizing video teleconferencing technology, such as Zoom, to ensure the electronic meeting comply with the Right-to-Know law and any applicable due process requirements. In certain circumstances, a regular business meeting of a public body may be conducted utilizing audio-only technology. If you have any questions about the appropriateness of the technology utilized to conduct your meeting, please consult your agency counsel or the Attorney General's Office.