

**Adopt Vet 300, previously effective 8/1/19 (Document #12842, Interim), and expired 1/28/20 to read as follows:**

CHAPTER Vet 300 REGISTRATION OR LICENSING REQUIREMENTS

PART Vet 301 APPLICATION PROCEDURES

Vet 301.01 Application Procedures.

(a) Each applicant for a license to practice veterinary medicine shall make application on a form prescribed by the board. The form shall be the “Application for Veterinary Licensure” revised 4/2022. The form shall:

- (1) Be signed and dated by the applicant; and
- (2) Be accompanied by the application fee described in Vet 305.01.

(b) Each applicant shall submit the documents described in (e) below.

(c) The applicant for licensure shall submit the application and all supporting documentation to complete the licensing application process within 6 months of the board’s receipt of the application or any of the required documents. If the applicant fails to provide the documentation within 6 months, the application will be considered abandoned, and the Board will notify the applicant.

(d) If the board, after receiving and reviewing a completed license application packet requires further information or documents to determine the eligibility for licensure, the board shall:

- (1) So notify the applicant in writing within 30 days; and
- (2) Specify the information or documents it requires.

(e) Within 60 days of the date the initial application is completed, the board shall issue written approval, or intent to deny, the application.

(f) The applicant shall submit or cause to have submitted through the Association of Veterinary State Board’s VAULT portal the following documents in addition to the application:

- (1) Scores forwarded directly from Veterinary Information Verifying Agency (VIVA) that prove the applicant has passed both the National Board Exam (NBE) and the Clinical Competency Test (CCT), or the North American Veterinary Licensing Exam (NAVLE).
- (2) Verification of licensure submitted directly to the board from each state or jurisdiction where the applicant has ever been licensed.
- (3) Certified transcripts shall be sent directly to the board from the veterinary school. If transcripts are not in English, an officially translated copy shall be forwarded to the board.
- (4) An applicant who graduated from a veterinary school not accredited by the American Veterinary Medical Association (AVMA) shall have the AVMA submit a letter to the board verifying that the Educational Commission for Foreign Veterinary Graduates (ECFVG)

certification program was completed; or, if applicable, a certified copy of the Certificate of Qualification issued by the Canadian Veterinary Medical Association shall be forwarded to the board.

(5) A current curriculum vitae (CV) or resume.

(6) Two letters of recommendation sent directly to the board from practicing veterinarians who can attest to the veterinary abilities of the applicant within the last 5 years. Applicants who have graduated in the current calendar year and who have not been practicing shall be exempt from this requirement.

(7) Detailed information of pending complaints or disciplinary action taken in another state or jurisdiction relating in any way to the practice of veterinary medicine.

(f) Any material misrepresentation on such application shall disqualify the applicant.

(g) An applicant applying through this state to take the NAVLE may access both the National Board of Veterinary Medical Examiners (NBVME) NAVLE application and the NAVLE online approval form via the NBVME website. The applicant shall submit both directly to the NBVME by the deadlines posted on that website.

(h) If an applicant possesses a United States Department of Justice Drug Enforcement Administration (DEA) number to prescribe schedules II-IV controlled substances pursuant to RSA 318-B:33, the applicant for licensure shall register with the Controlled Drug Prescription Health and Safety Program (PDMP), pursuant to RSA 318-B:33, II and Ph 1503.01 (a). Failure to register within 90 days of the initial issuance of a license shall constitute professional misconduct and shall be grounds for disciplinary action. A licensee shall not engage in the prescribing or dispensing of controlled substances in schedules II-IV without having registered with the PDMP.

(i) The license shall be issued under the legal name of the licensee and that shall be the name used by the licensed veterinarian in practice situations.

## PART Vet 302 QUALIFICATIONS

Vet 302.01 Qualifications. Each applicant for licensure by the board shall:

(a) Be 18 years of age or more;

(b) Have graduated from an AVMA accredited veterinary school or any other veterinary school that meets the minimum standards established by the AVMA for its approval, or have obtained an ECFVG or PAVE certificate or other certification program completed by the applicant that meets the ECFVG or PAVE program minimum standards in the view of the board in the application review;

(c) Be a person of good professional character in accordance with Vet 302.02.

(d) Have a passing grade of 70% or higher for both the NBE and the CCT, or the NAVLE; and

(e) Have not, at any time, had his or her license under suspension or revocation in any jurisdiction in which the applicant is or was licensed to practice veterinary medicine.

Vet 302.02 Good Professional Character. Good professional character shall include but not be limited to:

(a) Traits including honesty, trustworthiness, diligence, and reliability that are relevant to and have a rational connection with the applicant’s present fitness to practice veterinary medicine;

(b) No conviction for any crime which would impair the individual’s worthiness and ability to serve as a professional licensed veterinarian pursuant to RSA 332-G:10;

(c) Shall not have a conviction which would materially and substantially impair the applicant’s ability to practice. The following, and any other relevant considerations, shall be weighed:

- (1) Age and maturity at the time the criminal act was committed;
- (2) The degree of culpability required for conviction of the crime and any mitigating factors including motive for commission of the crime;
- (3) The classification of the criminal act and the seriousness of actual and potential harm to persons or property;
- (4) Criminal history and the likelihood that criminal conduct will be repeated;
- (5) The permissibility of service as a professional licensed veterinarian within the terms of any parole or probation;
- (6) Proximity or remoteness in time of the criminal conviction; and
- (7) Any evidence offered which would support good professional character.

(d) No behavioral problem which endangers the welfare or personal safety of clients, patients, or other veterinary personnel; and

(e) No practice within the state of New Hampshire within the previous 5 years without an active license.

#### PART Vet 303 JURISPRUDENCE EXAMINATION

Vet 303.01 Examination Subjects. Applicants shall be prepared to be examined in the laws and rules affecting the practice of veterinary medicine in New Hampshire.

Vet 303.02 Passing Grade and Retention of Examination. A passing score on the examination shall be 90%. All examinations shall be retained at the board office for a period of 3 years and destroyed thereafter.

#### PART Vet 304 RECIPROCITY

Vet 304.01 Reciprocity Application Procedures.

(a) The candidate for reciprocity shall:

- (1) Have been licensed in another jurisdiction for at least 5 years; and

(2) Have practiced clinical veterinary medicine for at least 1,000 hours during 3 of the previous 5 calendar years with a minimum of 3,000 practice hours.

(b) An applicant seeking reciprocity shall apply by submitting the application described in Vet 301.01(a) and comply with the requirement for completion of the submission described in Vet 301.01(c);

(c) An applicant seeking to qualify through reciprocity shall submit all documents described in Vet 301.01(f) except for letters of recommendation described in Vet 301.01(f)(6);

(d) The documents required by (c) above shall be submitted by the applicant as described in (1) through (7) or the applicant shall have the required documents submitted through the Association of Veterinary State Board's VAULT portal.

#### PART Vet 305 TEMPORARY PERMIT

Vet 305.01 Temporary Permit. A temporary permit shall be issued to a graduate of a veterinary college recognized in accordance with RSA 332-B:9 to allow the graduate, waiting to take the next available national examination required by RSA 332:B-10, to practice under supervision.

Vet 305.02 Application for Temporary Permit.

(a) An application for a temporary permit shall submit the following:

(1) A complete application as defined in Vet 301.01 and all supporting documents except for Vet 301.01(f)(1);

(2) A written statement sent directly to the board from the New Hampshire licensed veterinarian agreeing to supervise the applicant's practice in accordance with these rules and stating the practice where the permittee will be working; and

(3) The payment for the application fee set forth in Vet 305.

Vet 305.03 Obligations of Temporary Permit.

(a) The Permittee shall:

(1) Practice under the supervising veterinarian recognized in Vet 305.01;

(2) Notify the board, in writing, within 5 days if employment is terminated;

(4) Meet all the requirements of Vet 302 except Vet 302.01(d); and

(5) Take and pass the New Hampshire jurisprudence examination described in Vet 303.

(b) The temporary permit shall be:

(1) Valid for no more than one year from the date issued;

(2) The temporary permit shall not be renewable;

(3) The supervising veterinarian shall:

- a. Be responsible for the permittee's actions;
- b. Provide a written statement to the board and the permittee within 5 days of early termination of the agreement to supervise and

(4) The temporary permit holder shall sit for the first available set of examinations described in Vet 301.02(d) following the date the temporary permit is issued.

Vet 305.04 Approval or Denial of a Temporary Permit.

(a) If the board, after receiving and reviewing a completed application for temporary permit packet requires further information or documents to determine the eligibility for the temporary permit, the board shall:

- (1) So notify the applicant in writing within 30 days; and
- (2) Specify the information or documents it requires.

(b) Within 60 days of the date the renewal application is completed, the board shall issue written approval or, intent to deny, the application.

(c) Any applicant wishing to challenge the board's denial of an application for temporary permit shall:

- (1) Make a written request for a hearing of the applicant's challenge; and
- (2) Submit this request to the board within 60 days of the board's notification of license denial.

PART Vet 306 FEES

Vet 306.01 Fees.

(a) Fees shall be assessed pursuant to RSA 332-B:7, III according to the following schedule:

- (1) The initial application fee shall be \$155.00;
- (2) The fee for annual license renewal applied for before December 31 shall be \$155;
- (3) The fee for reinstatement of licensure shall be \$155.00; and
- (4) The fee for the physician health program for initial licensure, renewal of licensure, and reinstatement of licensure shall be \$20.00.

Vet 306.02 Refunds. No refunds shall be granted once the application or the renewal process is initiated.

**APPENDIX I**

<b>Rule</b>	<b>State Statute</b>
Vet 301.01	RSA 332-B:9; RSA 318-B:41
Vet 301.02	RSA 332-B:7-a, I
Vet 302.01 and 302.02	RSA 332-B:9 & RSA 332-B:11
Vet 303.01 and 303.02	RSA 332-B:10
Vet 304.01 and 304.02	RSA 332-B:12
Vet 305.01 thru 305.03	RSA 332-B:7, III
Vet 306.01	RSA 332-B:13, I
Vet 401.01	RSA 332-B:13, I, II, & III
Vet 401.02	RSA 332-B:13, III
Vet 402.01 thru 402.03	RSA 332-B:14, II, & III
Vet 403.01	RSA 332-B:13, III
Vet 404.01 and 404.02	RSA 332-B:13, I
Vet 405.01	RSA 332-B:7-a, X
Vet 501.01	RSA 332-B:9
Vet 501.02	RSA 332-B:9
Vet 501.03	RSA 332-B:7-a, VI
Vet 501.04	RSA 332-B:7-a, VI
Vet 502.01 and 502.02	RSA 332-B:7-a, VI
Vet 503.01	RSA 332-B:7-a, VI
Vet 601.01 thru 603.01	RSA 332-B:1, III
Vet 701.01 and 701.02	RSA 332-B:7-a, VI, & XII
Vet 801.01 thru 804.01	RSA 332-B:7-a, X
Vet 901.01	RSA 332-B:1, III
Vet 1001.01	RSA 332-B:7-a, XV

**APPENDIX II**

<b>Rule</b>	<b>Material Incorporated</b>	<b>How Materials May Be Obtained</b>
Vet 501.01 thru 501.02	Principles of Veterinary Medical Ethics of the AVMA, April 2016	Electronic via AVMA website, <a href="http://www.avma.org">www.avma.org</a>
Vet 503.01	AVMA Guidelines for the Euthanasia of Animals: 2013 Edition	Electronic via AVMA website, <a href="http://www.avma.org">www.avma.org</a>
Vet 1001.01, (b) + (c)	2015 AAHA/AAFP Pain Management Guidelines for Dogs and Cats	Electronic via <a href="https://www.aaha.org/professional/resources/pain_management.aspx">https://www.aaha.org/professional/resources/pain_management.aspx</a>
Vet 1001.01, (b) + (c)	WSAVA Guidelines for Recognition, Assessment, and Treatment of Pain, June 2014	Electronic via <a href="https://ivapm.org/wp-content/uploads/2017/03/Mathews_et_al-2014-Journal_of_Small_Animal_Practice-WSAVA-03.10.17.pdf">https://ivapm.org/wp-content/uploads/2017/03/Mathews_et_al-2014-Journal_of_Small_Animal_Practice-WSAVA-03.10.17.pdf</a>